POSTECH
SEMESTER EXCHANGE
FACT SHEET

Administrative Info

University Info	**Pohang University of Science and Technology** www.postech.ac.kr
Office in Charge of Exchange	**Student Affairs** http://international.postech.ac.kr

Important Dates: 2023 Spring

Course Registration	Approx. 1-3 weeks before the beginning of the semester. *Details will be provided after official admissions.*
Arrival & Orientations	Week before courses begin
Semester Term	February 20, 2023 - June 9, 2023
Exams	Mid-Terms: April 10 – 14, 2023 Final Exams: June 5 – 9, 2023
Dorm Check-Outs	~ June 10, 2023 (Can be subject to change)
Final Grades	Grade Check: 1st week of Summer Break Grade Adjustments: 2nd week of Summer Break
Academic Transcript	The scanned copy of the Official Academic Transcript will be sent to your home university's coordinator within 1 month after the grade adjustment period.

General Information

Exchange Programs	Offered to Students of Partner Universities 1. **Semester Exchange** (C: Course Taking) : Spring/Fall semester, credit transfer 2. **C + R Combined** (R: Research Participation) : Term may overlap and/or be continuous
Research Participation	Students are required to navigate and contact their POSTECH advising professor-to-be directly and receive official approval prior to the application process.
Maximum Period of Exchange	1 academic year (2 semesters)
Compulsory Medical Insurance	Students are required to purchase a **separate insurance plan** that covers most illnesses and injuries and is valid for **at least 1 month** from the student's arrival in Korea. Additionally, as of March 2021, **all international students in Korea will be automatically registered to the [National Health Insurance Service (NHIS),](#) effective from the date of their alien registration (most likely done within during the orientation week).** All will be able to receive equal medical benefits as Korean nationals, receiving automatic discounts for doctors' appointments and prescription drugs. Exchange students will receive monthly invoices by post, and the cost will be **approx. 70,000 KRW/month.**

Majors / Departments (Website Links)	Undergraduate Programs Graduate Programs
University Account **(HEMOS / POVIS)**	Students will be asked to create a HEMOS account on POVIS with their Student ID number issued within a month of admission. It will be their email account, means for course registration, and will grant access to the university's system throughout the program.
On-Campus Housing	All international students willing to live on campus are guaranteed a room in POSTECH student dormitories. * *Specific costs will be specified in the upcoming pages.*

Course Listings	https://plms.postech.ac.kr/local/ubion/course/lists.php?lang=en
	(Semester Indication: Spring-1, Fall-2)
	
	※ Full Listings are usually uploaded;
	   - Spring: Late November
	   - Fall: Late May

Course Registration	Exchange students will register for courses on POVIS during the designated period for exchange students, if spaces permit. To register for classes with prerequisites, please directly consult with the professor/instructor and submit the "Change of Course Registration Form" to the host department office during the add/drop period (first week of semester).

Credit System	Indicated as **Lec-Lab-Crt** on syllabus
	   Lec: lecture hours per week
	   Lab: laboratory hours per week
	   Crt: Total credits offered
	
	Semester Limits (recommended)
	   Undergraduate
	    - Standard Full time: 15
	    - Minimum: 10 / Maximum: 22
	   Graduate
	    - Minimum: 3 / Maximum: 18

Grading System	POSTECH Academic Policy - Undergraduate - Chapter 10 – Examination & Academic Record

Applying for Exchange

* No hard copies of documents will be needed for the whole process.

** All dates are subject to change and will be notified to program coordinators accordingly.

Eligibility	1. Students nominated by partner universities. 2. GPA average above B (3.0/4.3) 3. English Proficiency (for non-native students) : Equivalent scores of TOEFL iBT 79, IELTS (Ac) 6.0 or above
Nomination Deadline	**Spring: ~ September 1** A specific Excel template will be sent to program coordinators in the beginning of the previous month.
Online Application Deadline	Application Website **Spring: After Nomination Screening ~ September 20**
Final Application Submission	**The PDF file of the application must be sent to POSTECH by home university coordinator.** **Spring: ~ October 1**

Supporting Documents	1. Certificate of Enrollment (*Apostille required for non-OECD country citizens)
	2. Official Academic Transcript (in English)
	  (if not containing overall GPA, please specifically indicate on application, or students may not be considered for any potential scholarships)
	3. Proof of English Proficiency
	  (may be substituted with proof documents from home university)
	4. Recommendation Letter from Home University
	5. Clear Copy of Passport (scanned)
	6. Financial Proof Documents (*Only required for non-OECD country citizens, and must be in English)
	  1) A bank statement in your name that contains at least 700 USD times the number of months you are staying at POSTECH. (If students are only here for the fall semester, their bank balance should be 2800 USD or higher)
	  2) A scholarship certificate stating payment of at least 700 USD per month for your entire stay at POSTECH.
	*For C+R Students
	7. Letter of Approval (from POSTECH professor)

Admission Announcements	**Fall: within June** **Spring: within November** Students will be receiving specific instructions and the **Certificate of Admission** along with other documents needed for (D-2) visa applications.
Welcome Packet from ISSS	Students will receive **Important Announcements** emails from **ISSS** regarding Student Visa, Housing, Insurance, Student IDs, and will also be asked to continue to liaise with the coordinators for further information on life

	before/at POSTECH (POVIS, Course Registration, Orientations, etc.).

Student Visa & Immigration

Certificate of Admission	The main document for visa applications. In order for students to receive this in time, their **passport must be valid and cover the whole period of exchange** upon online applications.
Visa Applications	Credit Transfer: **Exchange Student (D-2-6)** The process is convenient than others as POSTECH is an IEQAS/Certified University. But, students are strongly recommended to contact the nearest Korean embassy/consulate and check if additional documents were to be needed.
Medical Check-Up Requirement	Proof of a tuberculosis check-up **(in English)** is required for all students from high-risk countries* upon arrival. *Nepal, East Timor, Laos, Russia, Malaysia, Mongolia, Myanmar, Bangladesh, Vietnam, Sri Lanka, Uzbekistan, India, Indonesia, China, Cambodia, Kyrgyzstan, Thailand, Pakistan, Philippines, Nigeria, Republic of South Africa, Belarus, Mozambique, Moldova, Azerbaijan, Angola, Ethiopia, Ukraine, Zimbabwe, Kazakhstan, Democratic Republic of the Congo, Kenya, Papua New Guinea, Tajikistan, Peru (as of April 2020)
Alien Registration	During the orientation period, ISSS will guide students to the Pohang Immigration Office to apply for their Alien Registration Cards (ARC), which will be the official means of identification during their stay in Korea.
Staying in Korea	All students are asked to carry their ARC at all times when in Korea, and will be asked to return it at airport immigrations upon departure. **Students must leave Korea within 30 days from the last day of the program** (due to completion of purpose of stay), regardless of their visa expiration dates. Once students leave the country in that month, some nationalities will not be able to re-enter without a new visa.
Are exchange students allowed to work?	**On-Campus:** Only allowed when participating in a research directly related to one's study (Please consult with ISSS first) **Off-campus:** D-2-6 visa holders are allowed to work part time, only with the approval of the Immigration Office. Students must first receive permission from their department, and ISSS will assist with the following procedures. ※ *Tutoring and construction work is **strictly prohibited**.*

References	[Hi Korea](#) & Phone Hotline: +82-1345 [Korean Immigration Law](#) [Korea Visa Portal](#) [Websites to Embassies and Consulates](#)

Living Costs

Housing	Approx. 600,000 KRW per semester (must be paid in a sum total within 2 weeks of arrival)

Meals	350,000 KRW per month
	
	※ Monthly Meal Plans
	  - 30 meals/month: 81,000 KRW
	  - 45 meals/month: 112,500 KRW

Transportation	80,000 KRW per month (local)
Total Living Cost	**Approx. 800,000 KRW per month**

ISSS (International Student and Scholar Services)

Information Collection Before Arrival	1. **Date and Time of Arrival on Campus**
	  for accurate dormitory check-ins
	2. **Passport and Visa Copy**
	  for submission to immigration office
	3. **Passport sized photo in JPEG**
	  for government visa processing system
	  * you must bring a physical copy for alien registration
	4. **Tuberculosis Check-Up Report** for dormitory

Orientations	Mandatory sessions for all international students approximately for 3 days the week before courses start. Info on life in Korea/Pohang, course registration, alien registration, housing, transportation, mobile phone/SIM cards, bank accounts, insurance, security & health, etc.

Useful Links

Korea Immigration Service	https://www.immigration.go.kr/immigration_eng/index.do
Hi Korea (Online Government)	https://www.hikorea.go.kr/Main.pt?locale=en
POSTECH Language Education Center (POSLEC)	http://poslec.postech.ac.kr/
Study in Korea	http://www.studyinkorea.go.kr/en/main.do
National Health Insurance Service	https://www.nhis.or.kr/english/index.do
Korea Tourism Organization	http://english.visitkorea.or.kr/enu/index.jsp
Pohang City Hall	http://www.pohang.go.kr/eng/index.do

COVID-19 related Korean government regulations and preventative measures	http://ncov.mohw.go.kr/en/