

# GUIDEBOOK

FOR INTERNATIONAL MEMBERS

**POSTECH**

Pohang University of Science and Technology  
International Student and Scholar Services (ISSS)

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**POSTECH**



## About this Guidebook

To all international members of POSTECH, we hope you find this guidebook useful in highlighting the numerous resources at POSTECH and your journey in Korea. In this guidebook, we have listed essential information on living in Korea, as well as key buildings and locations on campus, university events, and contact information available to all international members of POSTECH.

On the 2023 Guidebook for International Members, we added the “Pre-Arrival Guide” and “Checklist” section so that members can easily go through them and start your preparation to come to POSTECH in advance. We hope that the members find this section useful and read this section in particular, thoroughly.

Though we make an effort to create an accurate and comprehensive guidebook, information can be subject to change. We recommend visiting the websites of the resources you are interested in for the most up-to-date information.

If you have any comments or would like to add a suggestion to be included in this guidebook, please email: [iao@postech.ac.kr](mailto:iao@postech.ac.kr).

## Guidebook for International Members

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# 1. Introduction

- 2023 Academic Calendar

Spring Semester	
Feb. 17 <sup>th</sup> (Fri.)	Matriculation
Feb. 20 <sup>th</sup> (Mon.)	First Day of Spring Semester
Feb. 21 <sup>st</sup> (Tue.) - Mar. 2 <sup>nd</sup> (Thu.)	Course Registration Confirmation and Add/Drop Period
Feb. 23 <sup>rd</sup> (Thur.) - 27 <sup>th</sup> (Mon.)	Tuition Payment Period for 2023 Spring Semester
Mar. 13 <sup>th</sup> (Mon.) - Apr. 21 <sup>st</sup> (Fri.)	Course Withdrawal Period
Apr. 10 <sup>th</sup> (Mon.) - 14 <sup>th</sup> (Fri.)	Midterm Examinations
May. 11 <sup>th</sup> (Thur.) - 12 <sup>th</sup> (Fri.)	Sunrise Festival (No Afternoon Classes for Undergraduates)
Jun. 5 <sup>th</sup> (Mon.) - 9 <sup>th</sup> (Fri.)	Final Examinations
Jun. 12 <sup>th</sup> (Mon.) - Sep. 1 <sup>st</sup> (Fri.)	Summer Recess
Fall Semester	
Sep. 4 <sup>th</sup> (Mon.)	First day of Fall Semester
Sep. 5 <sup>th</sup> (Tue.) - 13 <sup>th</sup> (Wed.)	Course Registration Confirmation and Add/Drop Period
Sep. 22 <sup>nd</sup> (Fri.) - 23 <sup>rd</sup> (Sat.)	POSTECH-KAIST Science War (No Classes for Undergraduates)
Sep. 25 <sup>th</sup> (Mon.) - Nov. 3 <sup>rd</sup> (Fri.)	Course Withdrawal Period
Sep. 28 <sup>th</sup> (Thu.) - 30 <sup>th</sup> (Sat.)	National Holiday: Chuseok (Korean Thanksgiving Day)
Oct. 23 <sup>rd</sup> (Mon.) - 27 <sup>th</sup> (Fri.)	Midterm Examinations
Dec. 3 <sup>rd</sup> (Sun.)	University Foundation Day
Dec. 18 <sup>th</sup> (Mon.) - 22 <sup>nd</sup> (Fri.)	Final Examinations
Dec. 26 <sup>th</sup> (Tue.) - Feb. 16 <sup>th</sup> (Fri.)	Winter Recess

## Pohang & Korea

- A Brief History of Pohang

Pohang was once a small fishing village until POSCO found its steel-making plants near this coastal town in 1970. It was the birth of POSTECH in 1986 that firmly established Pohang's reputation as a center for science and technology and led Pohang to become one of the most important industrial centers in Korea.



- Pohang Profile



Population  
**0.52 million**










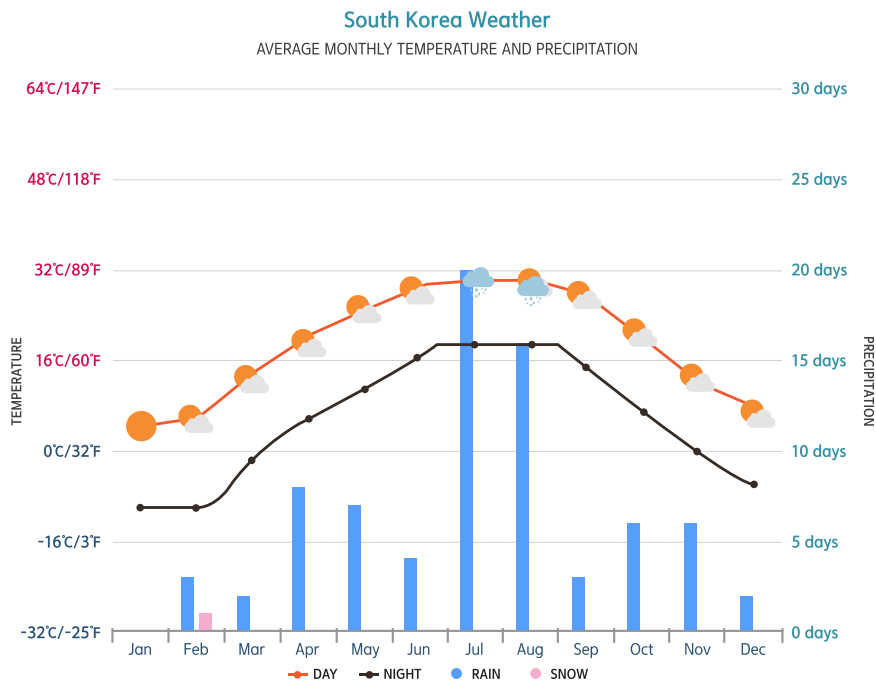
Area  
**1,127km<sup>2</sup>**



Location  
Approximately  
**360 kilometers**  
southeast of Seoul

● Republic of Korea

-  **Population** : 51.71 million
-  **National Anthem & Flower** : Aegukga & Mugunghwa (Rose of Sharon)
-  **Language** : Korean
-  **Area** : 100,364km<sup>2</sup>
-  **Time Zone** : 9 hours ahead of Greenwich Mean Time
-  **Currency** : Korean won (₩)
-  **Electricity** : 220 volts/60 hertz
-  **Weather**



## 2. Pre-Arrival Guide

### Entry Visa

All foreigners entering Korea must possess a valid entry visa which fits their purpose of entry. The documents required for visa application may vary depending on an individual's nationality, status, and the respective Embassy/Consulate in charge of visa issuance. Please consult the Korean Embassy or Consulate in your area prior to applying for a visa.

● Students

Visa Type(s)	Required Documents
D-2-3 (Master's) D-2-4 (Ph.D.) D-2-5 (Research Study) D-2-6 (Exchange) D-2-7 (Government Scholarship)	<ul style="list-style-type: none"> <li>- Passport (must be valid for at least 6 months from the date of visa issuance)</li> <li>- One passport-style photo</li> <li>- Certificate of Admission &amp; Letter of Admission (provided by POSTECH)</li> <li>- Research Student Confirmation Form (D-2-5 only)</li> <li>- NIIED Invitation Letter (D-2-7 only)</li> <li>- POSTECH Certificate of Business Registration</li> </ul>

● Professors & Researchers

Visa Type(s)	Required Documents
E-1 (Professor)	<ul style="list-style-type: none"> <li>- Passport (must be valid for at least 6 months from the date of visa issuance)</li> <li>- One passport-style photo</li> </ul>
E-3 (Researcher)	<ul style="list-style-type: none"> <li>- Confirmation of Visa Issuance (issued by Pohang Immigration Office via official application from POSTECH)</li> </ul>

● Spouses and Underage Children of Students, Professors, or Researchers

Visa Type(s)	Required Documents
F-3 (Dependent Family)	<ul style="list-style-type: none"> <li>- Passport (must be valid for at least 6 months from the date of visa issuance)</li> <li>- One passport-style photo</li> <li>- Confirmation of Visa Issuance (issued via official application from POSTECH)</li> </ul>



## New Student Checklist

### •• Documents to prepare in hard copies

#### •• Exchange Student Checklist

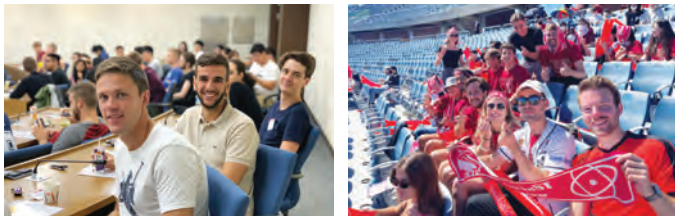
- Learning Agreement
- Tuberculosis Check-up Report
- Health Insurance Certificate (covering at least 1 month from the date of entry)
- Passport-style photo

#### •• Graduate Student Checklist

- Medical Clearance Form
- Medical Certificate
- Tuberculosis Check-up Report
- Health Insurance Certificate (covering at least 1 month from the date of entry)
- Passport-style photo

#### •• Research Exchange/Visiting Student Checklist

- Tuberculosis Check-up Report
- Health Insurance Certificate (covering at least 1 month from the date of entry)
- Passport-style photo



## Essential Mobile Apps

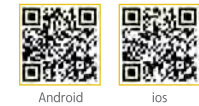
### kakao

Kakao Corporation is a company with mobile apps for messaging, e-commerce, maps, transportation, and more. **KakaoTalk** is a messaging app that allows you to send messages, make calls, and share media for free, and it is the most widely used messaging app in Korea.

You can search and navigate most destinations and addresses in Korea using **KakaoMap**. It is more accurate and detailed than other map applications such as Google Maps.

With **Kakao T**, you can have access to a variety of transportation-related services from booking taxis and intercity buses, to finding parking spaces and designated drivers for your own car. It is the easiest way to call a taxi in Korea.

All Kakao apps are available in English.



### NAVER

**Naver Dictionary** is the most widely used Korean dictionary online. There are other online dictionaries but Naver is the simplest and best to use. Naver Dictionary offers countless functions. The general search function offers an overview and summary of the words you are looking for. It is the most commonly used definitions and phrases, examples, contextual meanings and a broad view of everything.

**Papago** is a multilingual machine translator for mobile devices that supports English, Japanese, Chinese and Korean. The mobile application is similar to Google translate.



## Coming to POSTECH

### ●● By Bus

Direct buses to Pohang are available from Incheon and Gimhae International Airports.

By Bus	Duration	Price (KRW)	Ticket Reservation
From Incheon Airport	5-6h	Approx. 48,000	intercitybuse.tmoney.co.kr 
From Gimhae Airport	2h	Approx. 14,000	
From Seoul Express Bus Terminal	4h	Approx. 30,000 ~ 40,000	


From Pohang Intercity Bus Terminal, local bus #207 will take you to the stop across POSTECH's East Gate. A taxi ride from the Terminal to the campus will cost about 6,000 KRW.

From Pohang Express Bus Terminal, a taxi ride to the campus will cost about 7,000 KRW and take around 15 minutes.



### ●● By Train

Korea's high-speed rail system (KTX) provides express trains to Pohang from both Seoul Station and Gwangmyeong Station.

By Train	Duration	Price (KRW)	Ticket Reservation
From Seoul Station	2.5h	Approx. 53,600	Letskorail.com 
From Gwangmyeong Station	2h	Approx. 51,400	

When you arrive at Pohang Station, there is no local bus going directly to the campus. A taxi ride will cost about 12,000 KRW, and take around 20 minutes.

### ●● By Air

You may take the Airport Railroad or the shuttle bus from Incheon Airport to get to Gimpo Airport, then travel to Pohang by air.

By Airplane	Duration	Price (KRW)	Flight Information
From Gimpo International Airport	1h	Prices vary by season & availability	airport.co.kr/pohangeng 

POSTECH is about a half hour's drive from Pohang Airport. A taxi will cost approximately 15,000 - 17,000 KRW.





# 3. Campus Guide

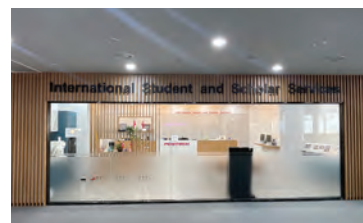
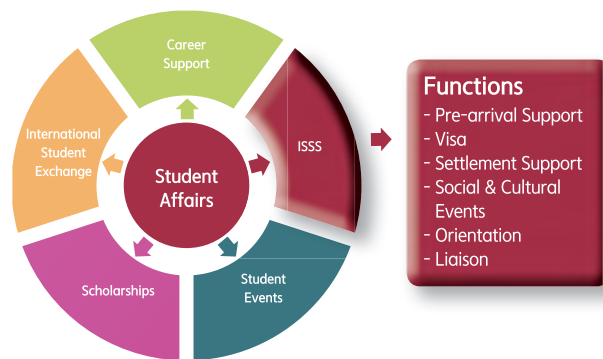
## Support for International Members

### ●● Student Affairs

Student Affairs is a department, which provides POSTECH students with scholarship opportunities, career-related support, annual university-wide student events, and more.  
 Student Affairs is located at Hogil Kim Memorial Hall, Rm 205.

### ●● International Student and Scholar Services (ISSS)

As a sub-section of Student Affairs, the primary goal of ISSS is to support and assist the international members of the University so that they can achieve their educational, academic and research goals as well as personal wellbeing.  
 International Student and Scholar Services (ISSS) is located on the 2<sup>nd</sup> floor of Tae-joon Park Digital Library.



**Contact**

**Student Affairs**  
 - E-mail: student-affairs@postech.ac.kr

**International Student and Scholar Services (ISSS)**  
 - E-mail: iao@postech.ac.kr  
 - TEL: 054-279-3685, 8703

## Accommodation

### ●● On-Campus Housing

Student Dormitories
<ul style="list-style-type: none"> <li>- <b>Eligibility:</b> All students</li> <li>- <b>Occupancy:</b> Single or Double</li> <li>- <b>Furnishing:</b> Bed, desk, chair, side table, wardrobe, sink, drying rack, refrigerator</li> <li>- <b>Facilities:</b> Shared Kitchen, Student lounge</li> </ul> <p>* Various activities and meetings are arranged by the student managers of the dormitory.</p>



Graduate Student Apartments	
For Married:	For Unmarried:
<ul style="list-style-type: none"> <li>- <b>Occupancy:</b> Family</li> <li>- <b>Furnishing:</b> Sink, washing machine, Gas Stove</li> </ul> <p>* # of available units are very limited.</p>	<ul style="list-style-type: none"> <li>- <b>Occupancy:</b> Double</li> <li>- <b>Furnishing:</b> Bed, Desk, Chair, Side Table, Wardrobe, Sink, Drying Rack, Refrigerator</li> </ul>



POSVILLE (For Researchers)	
For Married:	For Unmarried:
<ul style="list-style-type: none"> <li>- <b>Occupancy:</b> Family</li> <li>- <b>Unfurnished</b></li> </ul>	<ul style="list-style-type: none"> <li>- <b>Occupancy:</b> Triple (3 people per unit)</li> <li>- <b>Furnishing:</b> Bed, Wardrobe, Table, Sofa, Air-conditioner, Refrigerator, Washing Machine, Gas Stove</li> </ul>



Faculty Apartment (For Faculty)
<ul style="list-style-type: none"> <li>- <b>Occupancy:</b> Family</li> <li>- <b>Unfurnished</b></li> </ul>



**Contact**

**Housing Services**

- **Hours:** Monday to Friday 9:00 am - 6:00 pm (Lunch Break: 12:00 - 1:00 pm)

- **Contact:**

- Student Dormitories: 279-3693 & 3698
- Graduate Apt. & POSVILLE: 279-3687
- Faculty Apt.: 279-3695

- **Emergency Contact:** 054-279-3702 & 2222

## POVIS/HEMOS ID & POSTECH ID Card

### ●● HEMOS ID

With your HEMOS ID, you may log into POSTECH's internal website called POVIS. This will also give you access to the library and the campus wifi service, including eduroam. The information on how to register for a HEMOS ID will be provided to students via e-mail prior to their arrival at POSTECH. Scholars need a POSTECH ID number in order to register for a HEMOS ID. Please contact your affiliated department for more information.



#### Available services

(available systems may vary depending on member status)

- **Academic/Administration:** POVIS, Webmail, Office365, HEMOS, Patent, e-Procurement, E-Catalog
- **Education/Research:** LMS, POSTECHx, SES, RETINA, PAMS
- **Library:** Library Portal, Kyobo e-book, Bookcube e-book, Bookzip e-book, Moazin e-book
- **General:** SDISK, ID Card, Electronic attendance, JOB

#### Contact

##### IT Services Department

- Website: <http://hemos.postech.ac.kr>
- E-mail: [hemos@postech.ac.kr](mailto:hemos@postech.ac.kr)
- TEL: 054-279-2516

### ●● POSTECH ID Card

POSTECH ID Card is a smart card that contains identity information of each student and scholar, and can be used for entering all buildings at POSTECH, banking service or for purchasing goods on campus. On the following day after registering for a HEMOS/POVIS ID, students can apply for their Smart Card with their photo at [wpsc.postech.ac.kr](http://wpsc.postech.ac.kr).



#### Available services

- Access to all buildings at POSTECH (including dormitories)
- Debit card (when connected to Woori Bank account)
- Meal ticket

#### Contact

##### General Affairs

- E-mail: [Smart-card@postech.ac.kr](mailto:Smart-card@postech.ac.kr)

## Campus Facilities

### ●● Tae-Joon Park Digital Library



Tae-Joon Park Digital Library covers approximately 25,000 square meters of floor space and provides 1,150 seats. The new state-of-the-art facility features seminar rooms for meeting and lectures, 40 group study rooms, reading tables and browsing sofas.

	2 <sup>nd</sup> Floor	3 <sup>rd</sup> & 5 <sup>th</sup> & 6 <sup>th</sup> Floor	4 <sup>th</sup> Floor
	8:00 am - 10:00 pm	8:00 am - Midnight	24 hours
Hours	- Staff assistance: 9:00 am - 6:00 pm, Monday - Friday - Hours may differ during recess and exam periods - Closed during national holidays. - For more information, contact the Library at 279-2900 or <a href="mailto:library@postech.ac.kr">library@postech.ac.kr</a>		

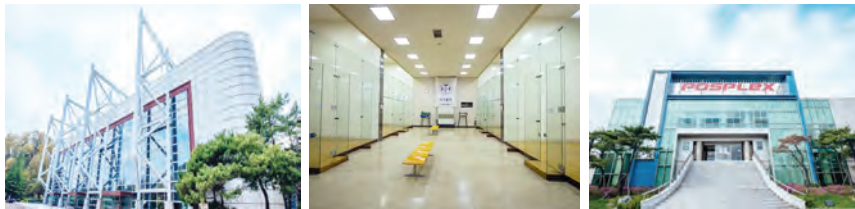
### ●● Student Union Building & POSCO International Center & Jigok Community Center



Student Union Building	POSCO International Center	Jigok Community Center
<ul style="list-style-type: none"> <li>- Contains a cafeteria, a café, a bookstore and a bank.</li> <li>- Where student activities and student organized events take place.</li> <li>- POSTECH Health Service Center (2<sup>nd</sup> floor) offers primary medical consultant and treatment by a nurse.</li> </ul>	<ul style="list-style-type: none"> <li>- Contains guest rooms and a restaurant for faculty and staff members</li> <li>- Accommodates conferences and symposiums.</li> </ul>	<ul style="list-style-type: none"> <li>- Contains cafeterias and restaurants for students, staff members and general public, a campus store, a glasses store, an university souvenir store and etc.</li> </ul>



●● Sport Facilities



	Gymnasium	POSPLEX
Facilities	Basketball Court (F1), Badminton Court (F2), Table Tennis Room (F1), Racquetball Court (F1), Jogging Track (F3), Weight Room (F2), Fitness Measurement Room (F2), Indoor Golf (F1), Outdoor Tennis Court (East of the dormitories), Futsal Court & Soccer Field (Northern part of main campus)	Swimming/recreation complex, gymnasium, sauna, restaurants, cafes, barbershop etc.
Membership	Free of charge for all POSTECH members (*Family members of POSTECH students - 60,000/year *Family members of POSTECH faculties - 120,000/year)	For membership inquiries, please contact 054-223-9300

●● Leisure Activities



eSports COLOSSEUM	24 Community Center
<ul style="list-style-type: none"> <li>- Jigok Community Center. (1F)</li> <li>- eSports Colosseum is in the form of a sports pub where you can watch sports/e-sports games and enjoy food.</li> </ul>	<ul style="list-style-type: none"> <li>- Dormitory Bldg. #14</li> <li>- On-campus community center where students can have access 24 hours a day.</li> <li>- Consists of four floors. The facilities include Physical Fitness Center A and B, Cinema Room, Soundproof room, Cinema Room, Group Study Room, and more.</li> <li>- Some of the facilities require prior reservations. You can book reservations via <a href="https://popo.poapper.club">https://popo.poapper.club</a>.</li> </ul>



●● Dining Services

Building	Dining Facility	Description
Jigok Community Center Level 1	Burger King	Fast food restaurant
	Monet Cafe	A range of coffee and tea
	eSports COLOSSEUM	On-campus Pub
Jigok Community Center Level 2	Wisdom	Staff cafeteria (Pay by Smart Card/meal ticket)
	Cafeteria	Korean-style cafeteria
	Haedong-Aurum Hall	Student dining hall Food court (Pay by Smart Card/meal ticket)
	Mimi-Jjambbong	Korean-style Chinese restaurant
Student Union Building	Oasis Food Court	Korean Style Food Court & Halal lunch box pickup location
	Coffee nearme	A range set of menus
Tae-joon Park Digital Library	Coffee nearme Library	Coffee and tea, and snacks
POSCO International Center	The Blue Hill	Faculty and staff restaurant
RIST	RIST Cafeteria	Korean-style cafeteria
Log Cabin	Log Cabin	Casual pub
Change-up Ground	Tteokbokkdang	Tteokbokki (Korean spicy rice cake) restaurant
	Lee Kimbap	Kimbap restaurant
	Quiznos	Sandwich & Coffee
	TERAROSA COFFEE	A range of coffee and tea



**Contact**  
**POSTECH Dining Services**  
 - Website: <https://dining.postech.ac.kr>  
 - E-mail: [pds-staff@postech.ac.kr](mailto:pds-staff@postech.ac.kr)  
 - TEL: 054-279-2643



●● Convenience Stores

Jigok Community center level 1	Student Union Building	#2 Laboratories Building	Tae-joon Park Digital Library
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## University Events

● ●  
**Family Month Celebration**  
 (April/May)



International members get together to celebrate the Family Month of Korea, including Children's Day, Parent's Day and Teacher's Day.

● ●  
**Sunrise Festival**  
 (May)



POSTECH hosts the Annual Sunrise Festival to celebrate the spirit of unity and harmony of the POSTECH members and the local community. Participants at the festival can enjoy movies, performances, singing contests, quiz shows, as well as traditional Korean drinks sold at cafes, beer gardens, and food stalls set up by student clubs.

● ●  
**Year End Party**  
 (December)



As the last event of the year, the Year End Party is a place where international members of POSTECH gather to send farewell to the old year and celebrate the New Year.

● ●  
**Lunar New Year Celebration**  
 (January - February)



ISSS hosts Lunar New Year Celebration to celebrate the day that marks the first day of the Lunar Calendar.

● ●  
**Chuseok Celebration**  
 (September)



ISSS hosts Chuseok event every year, bringing Korean traditional holiday to international members of POSTECH and present unique experience of Korean culture.

● ●  
**POSTECH & KAIST Science War**  
 (September)



Representative students of both universities compete against each other in various athletic, academic, and other games such as soccer, basketball, eSports match, Science Quiz, Hacking, Artificial Intelligence, etc.

**\* Please note that these programs may change due to weather conditions or other circumstances.**





## 4. Living Guide

### National Health Insurance



The National Health Insurance Service is mandatory for all international students and scholars. Once you are registered to the NHIS, which students will automatically be from the date of their Alien Registration at the Immigration Office, you will be entitled to healthcare at hospitals.

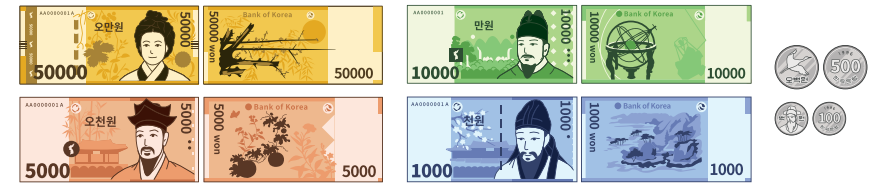
Status	Insurance Type(s)	Time of Enrollment	Payment Method
Students (D-2 Visa)	National Health Insurance Service (NHIS)	Date of alien registration	Automatic transfer, NHIS website, NHIS branch office, bank transfer
Employees (Staff, Researcher, Faculty)	- NHIS - Worker's Compensation Insurance - National Pension Service - Employment Insurance (*mandatory for F-2, F-5, F-6 visa holders)	Date of employment	Automatically deducted from monthly salary

### Contacts

NHIS Customer Service Center: 1577-1000 (Extension Number 6)  
 NHIS Foreign Language Service Center: 033-811-2000  
 NHIS Pohang Namgu Regional Office: 054-280-4120

### Finance & Banking

#### • Currency and Exchange Rate



The official currency in Korea is called the Korean Won (KRW). Banknotes come in units of 1,000, 5,000, 10,000, 50,000 won; and there are 10, 50, 100 and 500 won in coins. Refer to the table below for the exchange rate of KRW in other major currencies.

Value of 10,000 KRW	7.9 United States Dollar (USD)
	7.9 Euro (EUR)
	7.9 British Pound Sterling (GBP)
	55 Chinese Yuan (CNY)
	654 Indian Rupee (INR)

#### • Cost of Living

The cost of living while at POSTECH will vary depending on one's personal means and lifestyle. Most people, however, spend between KRW 700,000 to KRW 1,000,000 per month on housing, meals and transportation.

Average rent: KRW 250,000 ~ 550,000 per month

Average transportation cost: KRW 120,000 per month

Average meal cost on campus: KRW 5,000 ~ 8,000 per meal



● ● **ATMs on Campus**

**ATMs** (24 hours service)

- Tae-Joon Park Digital Library (6th Floor)
- POSTECH Biotech Center
- Graduate Institute of Ferrous & Energy Materials Technology (GIFT)
- Administration Building
- Jigok Community Center
- Student Union Building

**Bank**

- **Student Union Building - Woori Bank**  
Office Hours: 9:00 am - 4:00 pm, Mon. - Fri.  
Contact info: TEL 054-283-6040



● ● **How to open a Korean bank account**

**Necessary Documents**

- Alien Registration Card
- Enrollment Certificate
- Proof of Residency

● ● **Useful App**



**Major Services**

Balance Check	Account Transfer	Overseas Remittance	Cash Withdrawal	Specialized Service
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● ● **Hospitals**

Name	Information	Address	Contact number/ Website
Semyung Christianity Hospital (세명기독병원)	Semyung Hospital is one of the biggest hospitals in Pohang. It is located around 15-20 minutes' drive from campus, and holds a total of 35 departments.	351, Posco-daero, Nam-gu, Pohang	TEL: 054-275-0005 www.phgidok.com
Pohang St. Mary's Hospital (포항성모병원)	Pohang St. Mary's Hospital is 5 minutes away from POSTECH by taxi. The hospital holds a total of 10 departments including internal medicine, surgical department, and family medicine.	17, Daejamdong-gil, Nam-gu, Pohang	TEL: 054-272-0151 www.pohangsmh.co.kr
Lee Jung-Mi Children's Hospital (이정미소아청소년과의원)	Pediatric clinic with English speaking doctor.	123, Posco-daero, Nam-gu, Pohang	TEL: 054-716-2705
Jung Family Medicine (정가정의학과)	Jung Family Medicine is located around 5 minute drive from campus. It is a small hospital with English speaking doctor.	6, Hyojadong-gil, Nam-gu, Pohang	TEL: 054-274-0988





## Mental Health and Human Rights Counseling

### •• POSTECH Counseling Center

POSTECH Counseling Center is an open place for any POSTECH members attempting to help you to solve various emotional difficulties you may experience.



- Available Services: Personal counseling, Psychological test, Group counseling
- Location: Hogil Kim Memorial Hall, Room 210
- Hours: 9:00 a.m. - 6:00 p.m., Monday - Friday
- Contact: E-mail: [counseling-@postech.ac.kr](mailto:counseling-@postech.ac.kr) / TEL: 054-279-2750

### •• POSTECH Human Rights Center

Human Rights Center provides confidential counseling regarding sexual harassment and violence.

- Available Services: Personal Counseling, Help filing reports, Victim protection
- Location: Hogil Kim Memorial Hall, Room 209
- Hours: 9:00 AM ~ 6:00 PM, Monday ~ Friday
- Contact: E-mail: [human-rights@postech.ac.kr](mailto:human-rights@postech.ac.kr) / TEL: 054-279-3733-4



### •• POSTECH Ombudsman

POSTECH Ombudsman is an independently operated anonymous communication channel for all POSTECH members.




- Contact: E-mail: [ombuds@postech.ac.kr](mailto:ombuds@postech.ac.kr)

## Communication

### •• Mobile Phones

To purchase a mobile device and a plan under a contract, or to buy a prepaid SIM card, visit a mobile phone store to explore your options. There are three major mobile service providers in Korea: SK Telecom (SKT), KT, and LG Telecom. Each company offers different lines of devices and plans.



Carrier	Inquiry in English	URL
KT	1588-8001	<a href="http://olleh.com">olleh.com</a> 
LG U+	1544-0010	<a href="http://uplus.co.kr">uplus.co.kr</a> 
SKT (T-World)	1599-0011	<a href="http://sktelecom.com">sktelecom.com</a> 

### •• What you need

#### Pre-paid Phones

- Passport and Korean bank account
- Ask for a pre-paid USIM Card → Charge and use it

#### Phone Plan

- Alien Registration Card and Korean bank account

\* We recommend bringing a Korean speaker when visiting mobile phone stores as the staffs at most stores often do not speak English fluently.

### •• International Calls

**SKT (T-World)** 00700 International Call Service

**KT 001** International Call Service

**LG U+ 002** International Call Service

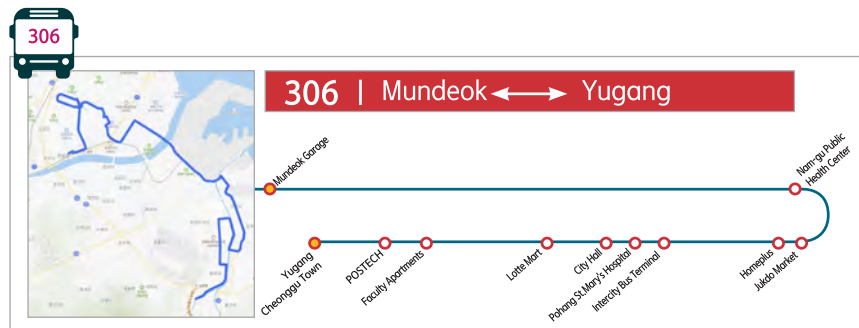
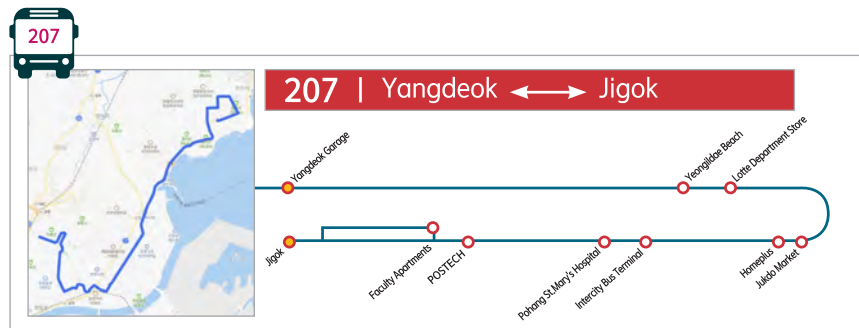
●● Transportation

▣ Local Buses



To take local buses, you may purchase T-Money, a prepaid transportation smart card. You will be able to purchase and recharge the card at convenience stores or any other stores which have a T-money sign. T-money offers you discounts on your public transportation fares (except taxis).

Local buses number 207, 306 stop at POSTECH bus station which is the closest bus station to the campus.  
**#207** goes to key destinations in Pohang including Intercity Bus Terminal and St. Mary's Hospital.  
**#306** stops at City hall and Namgu Public Health Office as well as Intercity Bus Terminal and St. Mary's Hospital.



●● Intercity & Express Buses

Both intercity buses and express buses offer direct services to many different major cities like Seoul, Daegu, and Busan etc. Compared to intercity buses, express buses are faster and the seats are larger and more comfortable.

Transportation	Major Destinations	Info/Reservation
Intercity Bus	Daegu, Busan, Ulsan, Gyeongju, etc.	<a href="http://intercitybuse.tmoney.co.kr">intercitybuse.tmoney.co.kr</a> 
Express Bus	Seoul, Daejeon, Gwangju, etc.	

●● KTX

Korea Train Express, better known as KTX, is a high-speed rail system providing one of the fastest means of transportation for long distances in Korea. You can take a KTX train from Pohang Station.

For reservation, visit [letskorail.com](http://letskorail.com) or the KorailTalk mobile app.



●● Taxis



It is fairly easy to grab a taxi on the streets of Korea. To hail a taxi, simply hold out your arm while looking toward the driver. The most convenient way to get a taxi to/from campus is with Kakao T, an app that provides taxi booking and real-time traffic information services.

## Postal Services

### ● ● Delivery Drop & Pick-up Box on campus

- Student Dormitory Building #21
- Jigok Community Center
- Mechanical Engineering Laboratories Building
- Tae-Joon Park Digital Library 5<sup>th</sup> Floor
- Science Building 2
- Student Union Building

### ● ● Parcel Service (Domestic)

Company	Website	
ePOST	<a href="http://epost.go.kr">epost.go.kr</a>	
CJ Logitics	<a href="http://Cjlogistics.com">Cjlogistics.com</a>	
Logen Express	<a href="http://ilogen.com">ilogen.com</a>	
Hanjin Express	<a href="http://hanjin.co.kr">hanjin.co.kr</a>	

### ● ● Postal Service (Overseas)

Company	Website	
DHL Korea	<a href="http://dhl.com">dhl.com</a>	
Federal Express	<a href="http://fedex.com">fedex.com</a>	
Hanjin Express	<a href="http://Hanex.hanjin.co.kr">Hanex.hanjin.co.kr</a>	
EMS	<a href="http://epost.go.kr">epost.go.kr</a>	

## Shopping

### ● Hyoja R-Mart



A local supermarket selling groceries and basic household goods. Offers delivery service for purchases over KRW 30,000.  
 Service Hours: 9:00 AM ~ 11:00 PM, daily.  
 Address: 3, Hyojadong-gil, Nam-gu, Pohang

### ● Lotte Mart



A big-box store. It shelves groceries and basic household goods. There is also a small food court located near the entrance.  
 Service Hours: 10:00 AM ~ 11:00 PM, daily  
 (Closed on 2<sup>nd</sup> and 4<sup>th</sup> Sunday of each month)  
 Address: 247, Jigok-ro, Nam-gu, Pohang

### ● E-Mart



A big-box store. Groceries, household products, clothing, home appliances and other sections are spread out on three stories. There is also a food court located on the 2<sup>nd</sup> floor.  
 Service Hours: 10:00 PM, daily  
 (Closed on 2<sup>nd</sup> and 4<sup>th</sup> Sunday of each month)  
 Address: 188, Daei-ro, Buk-gu, Pohang

### ● Home Plus



A big-box store located within the Grand Avenue building across from the Intercity Bus Terminal, which also contains a food court on the 6<sup>th</sup> floor and cinema on the 7<sup>th</sup> floor.  
 Service Hours: 10:00 AM ~ 11:00 PM, daily  
 (Closed on 2<sup>nd</sup> and 4<sup>th</sup> Sunday of each month)  
 Address: 77, Jungheung-ro, Nam-gu, Pohang



•  
**Hyoja Market**



Hyoja Market has supermarkets, fruits and vegetable shops, pharmacies, bakeries, etc. It is located right next to POSTECH.  
Address: 13, Hyojadong-gil 2beon-gil, Nam-gu, Pohang

•  
**Jukdo Market**



Jukdo Market, the largest open market in Pohang, is located between Ogeori and Songdo beach on the shore. It is open year round with all sorts of shops and stores. Prices here are lower than in other markets by about 20~30%. It is especially well known for fresh fish and other seafood.  
Address: 13, Jukdosijang 13-gil, Buk-gu, Pohang

•  
**Lotte Department Store**



Lotte Department Store, the biggest department store in Pohang is located in Haksandong, Buk-gu, near Downtown Pohang  
Address: 62, Haksan-ro, Buk-gu, Pohang

\* Scan the QR Code below for map.



**Tour Sites in Pohang**

- Pohang is famous for its 12 touristic sites, also known as “포항 12경.”





Homigot Sunrise



Mysterious View of the 12 Falls of Naeyeonsan Mountain



Four Seasons of Oeosa Temple of Unjesan Mountain



Homibando Coastal Trail



Yeongildae Pavilion & Nightscape of POSCO



Pohang Canal



Four seasons of Gyeongsangbuk-do Arboretum



Yeonorang Seonyeo Theme Park



Railway Forest (Forail) & Fire Garden



Four seasons of Jukjang Haak Valley



Janggi-eup-sung Walled Town & Janggi ExileCulture Experience Village



Guryongpo Japanese Houses Street

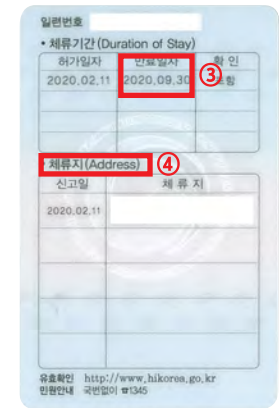
## 5. Visa & Immigration

### Alien Registration

Any foreigner staying in Korea for over 90 days must register at the Immigration Office of their jurisdiction within 90 days of entry. Foreigners who complete registration will be issued with an Alien Registration Card (ARC), which they must carry at all times while staying in Korea.



Front



Back

- ① Personal Alien Registration Number
- ② Visa Type/Purpose of Stay
  - \* Prescribes the activities one is legally allow to partake.
- ③ Expiration date for period of stay
  - \* The period of stay can be extended from 4 months (max) to 1 day (min) before the expiration date.
- ④ Registered address
  - \* A registered foreigner must report any changes to their place of residence within 14 days.

## Key Procedures

Required Documents	Foreigner Registration	Visa Extension				Visa Change			Reporting Change of Address
		D-2-3, D-2-4	D-2-5	E-1	E-3	D-4 → D-2	D-2 → E-3	E-3 ↔ E-1	
Application Form	✓	✓	✓	✓	✓	✓	✓	✓	✓
Passport	✓	✓	✓	✓	✓	✓	✓	✓	✓
Proof of Residence	✓	✓	✓	✓	✓	✓	✓	✓	✓
Passport Photo (3.5cm x 4.5cm)	✓					✓	✓	✓	
Alien Registration Card (ARC)		✓	✓	✓	✓	✓	✓	✓	✓
Enrollment Certification	✓ (D-2 only)								
Letter of Admission						✓			
Certificate of Admission						✓			
Proof of Finance		✓	✓			✓			
Transcript		✓							
Confirmation of Thesis Schedule		✓							
Research Student Confirmation Form			✓						
POSTECH Business Registration Certificate	✓			✓	✓	✓	✓	✓	
Employment Agreement				✓	✓		✓	✓	
Final Diploma							✓	✓	
Foreigner Occupation and Annual Income Report Form				✓	✓		✓	✓	
Certificate of Income				✓	✓		✓	✓	
Tuberculosis Check-Up Report	*Required for nationals of Tuberculosis High-Risk Countries who have not submitted it to a Korean Embassy or Immigration Office at least once								
Online Application Availability	Not Available	Available	Available	Available	Available	Available	Not Available	Not Available	Available

## Immigration Office

### ● Pohang Branch

Hours: 9:00 am - 6:00 pm (closed on weekends)

Tel: 054-247-2971 (Immigration Service Hotline 1345)

Address: 135 Woochangdong-Ro, Buk-gu, Pohang, Gyeongbuk (포항시 북구 우창동로 135)

In case of any following changes, the registered foreigner must report to Pohang Immigration Office within 14 days of incurring such changes:

- Name, Sex, Birthday, Nationality
- Passport, Issuance Date, Validity
- Name of employer, position (\*when employed)
- Address

### ● Hi-Korea Website

Available Services: Online Applications & Immigration Office Visit Reservation

URL: [www.hikorea.go.kr](http://www.hikorea.go.kr)



## Leaving POSTECH

### ● Resignation

Please talk to your advisor and the administrative staff of your affiliated department before submitting resignation via POVIS. Make sure to submit your resignation at least two weeks prior.

### ● Graduation

Students must leave Korea within 30 days from the end of their program and within their ARC expiration date, whichever is sooner.

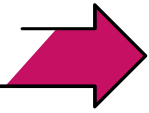
### ● Taking a Leave of Absence

A student's D-2 visa will expire within 30 days of taking a leave of absence. D-2 visa holders must complete the following procedures before and after taking a leave.

Taking a leave	Returning from leave
<p><u>Within 30 days from the leave of absence taking effect:</u></p> <ul style="list-style-type: none"> <li>- Depart from Korea (return your ARC at the airport); OR</li> <li>- Change your visa type to one that fits your purpose of stay for the duration of the leave</li> </ul>	<p>Re-apply for a D-2 student visa before resuming studies</p> <p>* All international students on a leave of absence will receive a notice regarding the procedure for returning 2-3 months before each semester begins.</p>



## 6. Appendix



### Contact Information: Faculty

	Department	Contact
Department	Chemical Engineering	ce-staff@postech.ac.kr
	Chemistry	chem-staff@postech.ac.kr
	Computer Science & Engineering	dept-cse@postech.ac.kr
	Convergence IT Engineering	cite-staff@postech.ac.kr
	Division of Advanced Materials Science	div-ams@postech.ac.kr
	Division of Advanced Nuclear Engineering	dane-staff@postech.ac.kr
	Division of Environmental Science & Engineering	dese@postech.ac.kr
	Electrical Engineering	ee-staff@postech.ac.kr
	Graduate Institute of Ferrous & Energy Materials Technology (GIFT)	gift-staff@postech.ac.kr
	Graduate School of Artificial Intelligence	postech-ai@postech.ac.kr
	Humanities & Social sciences	hss-info@postech.ac.kr
	Industrial & Management Engineering	ie-staff@postech.ac.kr
	Life Sciences	dept-LIFE@postech.ac.kr
	Materials Science & Engineering	mse-staff@postech.ac.kr
	Mathematics	math-info@postech.ac.kr
	Mechanical Engineering	me-staffall@postech.ac.kr
	Physics	staff-ph@postech.ac.kr
	School of Interdisciplinary Bioscience & Bioengineering	i-bio@postech.ac.kr

### Contact Information: Administrative Departments and Affiliated Institutes

	Department	Contact
Administration	University Operator	Tel. 054-279-0114
	Educational Affairs	GP.00002400@postech.ac.kr
	Admissions (Graduate)	grad-admission@postech.ac.kr
	Housing Services	h-sm@postech.ac.kr
	ISSS	iao@postech.ac.kr
	Student Affairs	student-affairs@postech.ac.kr
	Information and Communication Services	hemos@postech.ac.kr
	Gymnasium	Tel. 054-279-3881
	Faculty Affairs	eun1208@postech.ac.kr
	Human Resources	soncg@postech.ac.kr
Affiliated Institutes	External Relations and Communications	postech-pr@postech.ac.kr
	Sponsored Research	p-rst@postech.ac.kr
	POSTECH Language Education Center	pos-lec@postech.ac.kr
	Innovation Center for Education	postech-ice@postech.ac.kr
	POSTECH Counseling Center	counseling-@postech.ac.kr
	POSTECH Human Rights Center	human-rights@postech.ac.kr

### Contact Information: Other(s)

Useful Telephone Number	Crime Reporting & Police	112
	Fire & Ambulance Services / Medical Referral Services	119
	Emergency Language Translator	1588-5644
	Korea Travel Phone	1330
	Immigration Contact Center	1345
Pohang Government Departments (Area Code: 054)	Pohang City Hall	054-270-8282
	Public Health Center (South District)	054-270-4004
	Public Health Center (North District)	054-270-4114
	Immigration Office	054-247-2971

# Campus Map



### Main Campus

- M-01 Administration Building
- M-02 Science Building I
- M-03 Hogil Kim Memorial Hall
- M-04 Science Building II
- M-05 Science Building IV
- M-06 Student Union Building
- M-07 Science Building V
- M-08 Science Building III
- M-09 Auditorium
- M-10 Mathematical Science Building
- M-11 Nobel Garden
- M-12 POSTECH Institute of Artificial Intelligence
- M-13 LG Cooperative Electronics Engineering Building
- M-14 School of Environmental Science and Engineering Building
- M-15 Sports Field
- M-16 POSCO International Center
- M-17 Tae-Joon Park Statue

### Dormitories and Residential Area

- D-01 Jigok Community Center
- D-02 Student Dormitories
- D-03 Residential College
- D-04 Graduate Student Apartments
- D-05 Faculty Apartments
- D-06 Gymnasium
- D-07 POSPLEX
- D-08 Tennis/Futsal Court
- D-09 Posville Apartments
- D-10 Log Cabin

### Experiment Facility Area (East Campus)

- E-01 Pohang Accelerator Laboratory
- E-02 National Institute for Nanomaterials Technology (NINT)
- E-03 Life Science Building
- E-04 Machine Shop
- E-05 Mechanical Engineering Laboratories Building
- E-06 Wind Tunnels
- E-07 Research Building II
- E-08 Research Building I
- E-09 Chemistry Building
- E-10 PAL Science Hall
- E-11 Business Innovation Center for Advanced Technology (NINT FAB II)

### Library and Research Facilities (South Campus)

- S-01 Tae-Joon Park Digital Library
- S-02 C<sup>5</sup>
- S-03 Jigok Research Building
- S-04 POSTECH Biotech Center
- S-05 Pohang Institute of Metal Industry Advancement
- S-06 Korea Institute of Robot and Convergence
- S-07 Graduate Institute of Ferrous & Energy Materials Technology [GIFT]
- S-08 Bio Open Innovation Center [BOIC]
- S-09 CHANGeUP GROUND

### Research Institute of Industrial Science & Technology (RIST)

- R-01 RIST Administration Building
- R-02 RIST Research Building I
- R-03 RIST Research Building II
- R-04 RIST Research Building III
- R-05 RIST Research Building IV
- R-06 RIST Cafeteria

### Main Gate East Gate

- 01 Jigok Boulevard
- 02 Cheong-Am Road
- 03 Young-Sung Road
- 04 Ik-Yang Street
- 05 Nobel Circle
- 06 University Road
- 07 Administration Circle
- 08 Mueunjae Street
- 09 Pond Lane
- 10 Synchrotron Road
- 11 Research Circle
- 12 Future Drive