



INBOUND EXCHANGE GUIDE AY2024

Spring / Summer / Fall

ENTRY INTO SINGAPORE

Entry into Singapore is subjected to approval by **Immigration and Checkpoints Authority (ICA)**.

SUTD requires all exchange students to be fully vaccinated for COVID-19 according to the Singapore Government's prevailing definition before arrival into Singapore.

Please go through the information on the ICA website carefully and comply to all required measures and procedures.



Find out more at <https://www.ica.gov.sg>

COVID-19 MEASURES

SUTD: All physical classes, labs and projects in SUTD have resumed.

Singapore in general: Mask wearing is optional, but still required in healthcare facilities and residential care settings.

As the COVID-19 situation remains fluid, measures are subjected to changes according to prevailing regulations.



Find out more at <https://www.moh.gov.sg>

READY TO BUILD A BETTER WORLD BY DESIGN?

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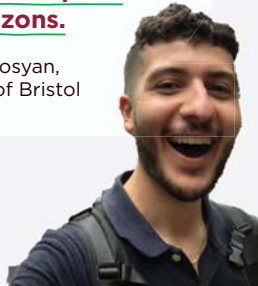


01
**INTERDISCIPLINARY,
DESIGN-CENTRIC
CURRICULUM**

SUTD offers interdisciplinary learning experience where you can easily take cross pillar subjects. You also get to work on design-related projects with full access to our Fabrication Lab facilities, that supports prototyping and turning your ideas into reality.

I had the chance to study subjects and topics that I would have never expected to have done in my life. Alongside my major-related courses, in the field of Computer Science, I have studied Healthcare, Architecture and Entrepreneurship modules that were really eye-opening for me and allowed me to expand my horizons.

Artur Varosyan,
University of Bristol



**WHY
CHOOSE
SUTD**

02
**HANDS-ON
COLLABORATIVE
LEARNING**

Experience a MIT-like education where 90% of our curriculum were developed by MIT. With a 11:1 student to faculty ratio, SUTD focuses on hands-on small group learning so you will get to interact closely with our faculty and students.



03
**UNDERGRADUATE
RESEARCH
OPPORTUNITIES**

In most universities, only selected students have access to research opportunities. At SUTD, all undergraduates, including first year students and exchange students have the opportunity to work on research with our faculty.

sutd.edu.sg/iuop

As an avid fan of entrepreneurship, I've joined SUTD Entrepreneurship Venture and Enterprise Network (SEVEN). I frequently attend their fireside chats, and enjoy meeting both the guest speakers as well as my fellow entrepreneurial-minded students. It's interesting learning about the Singaporean entrepreneurship scene, and how it differs from the American, especially the Californian entrepreneurial scene.

Justin Yeung,
University of California, Los Angeles



04
**VIBRANT
STUDENT LIFE**

Over here at SUTD, there are no classes on Wednesday and Friday afternoons to allow students to pursue their passions and interests through participating in the various student clubs (also known as Fifth Rows).



05
**AN INNOVATIVE,
ENTREPRENEURSHIP
CULTURE**

SUTD has a dedicated entrepreneurship centre that supports SUTD start-ups and provides resources and training to budding entrepreneurs like you!

entrepreneurship.sutd.edu.sg/



Singapore is a predominantly English-speaking country and all SUTD courses are taught fully in English.

SINGAPORE, YOUR IDEAL EXCHANGE DESTINATION

Photo by Dennis Peeters



ABOUT SINGAPORE

WHY CHOOSE SINGAPORE, A CITY OF LIMITLESS POSSIBILITIES



Gateway to Asia



Clean, Green
and Safe



Convenient
Transportation



Food
Paradise



Cultural
Melting Pot



Global
Education



Robust
Economy

Singapore is home to many places that embolden and inspire passions. Whether you are a culture buff, nature lover, or thrill seeker, a life-changing experience awaits in the city that has so much to offer. You find yourself marvel in the architectural wonders, lush parks, rich heritage, world-class attractions and amazing food in Singapore. It is also easy to travel around the region during your free time and discover the intriguing charm of Southeast Asia! Live out your dreams, in the city that is fueled by passion and pride.



Check out the list of activities you can do in Singapore:
visitsingapore.com/see-do-singapore/

ABOUT SUTD

SINGAPORE UNIVERSITY OF TECHNOLOGY AND DESIGN (SUTD)

Singapore University of Technology and Design (SUTD) is Singapore's 4th public university and one of the world's first university to incorporate the art and science of design and technology into its interdisciplinary curriculum and research.

SUTD was established in collaboration with Massachusetts Institute of Technology (MIT) and incorporates elements of entrepreneurship, management and design thinking in its unique programmes.

We welcome students from partner universities to join us for a term of exchange and be part of this unique and dynamic culture and environment!

10 MINUTES
from Singapore Changi Airport

35 MINUTES
to City Centre

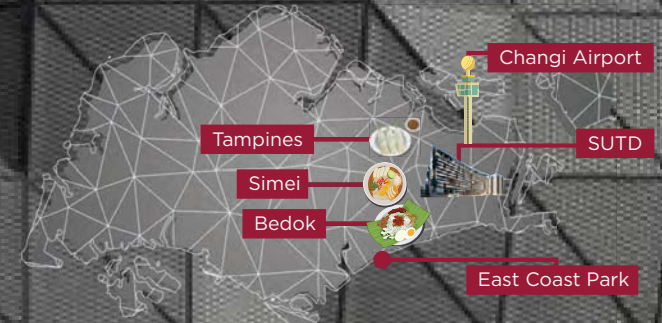
Human-Centric Approach to Technology and Design

How does SUTD compare with the world's best engineering schools?

A study* by MIT recognises SUTD as "the foremost emerging leader in engineering education".


Our unique approach nurtures you to be future-ready and tackle multi-faceted issues of the 21st century with interdisciplinary solutions, powered by emerging technologies, and developed from the user's perspective.

*According to 'The global state of the art in engineering education', a study commissioned by MIT.



Campus Location

Located in the East of Singapore, the campus metro station connects you to anywhere in Singapore! The nearby towns of Bedok, Simei and Tampines are treasure troves of local cuisines. You can also head over to East Coast Park or Changi Beach to enjoy cycling along the coast.

 sutd.edu.sg/About/Contact-Us

METRO STATION
right at SUTD's doorstep

Our Bachelor of Engineering and Master of Architecture degree programmes have received full accreditation: sutd.edu.sg/About/Overview/Accreditation

ABOUT SUTD

AREAS OF STUDY

In SUTD, we do not have schools or colleges organized along traditional disciplines.

Instead, we looked at what the world needs when designing our curriculum - namely products, systems, services, and built environment.

smt.sutd.edu.sg

SCIENCE, MATHEMATICS AND TECHNOLOGY

SMT

Science and Technology for Healthcare | Data Driven World
Designing Energy Systems | Spatial Design World

SMT provides you with an engaging and hands-on learning experience to build a strong foundation in sciences and mathematics that cut across disciplines.

epd.sutd.edu.sg

ENGINEERING PRODUCT DEVELOPMENT

EPD

Computer Engineering | Electrical Engineering | Healthcare Engineering Design | Mechanical Engineering | Robotics

EPD prepares you for the leadership in conception, design, implementation and operation of innovative technology-intensive products.

istd.sutd.edu.sg

INFORMATION SYSTEMS TECHNOLOGY AND DESIGN

ISTD

Artificial Intelligence | Data Analytics | Financial Technology | IoT and Intelligent Systems | Software Engineering

ISTD prepares you to be the drivers of the future's digital development who possess abilities in computing and system knowledge in software, hardware and augmented intelligence.

dai.sutd.edu.sg

DESIGN AND ARTIFICIAL INTELLIGENCE

DAI

AI Applications in Design | Machine Learning | Applied Deep Learning | Human Computer Interaction and AI

DAI prepares you to harness the power of AI to tackle both present and future challenges, improving design using AI across products, systems, services and the built environment.

esd.sutd.edu.sg

ENGINEERING SYSTEMS AND DESIGN

ESD

Business Analytics and Operations Research | Supply Chain and Logistics | Financial Services | Infrastructure Systems

ESD advances a new generation of analysts, engineers, and researchers who can holistically design, analyse and optimise large-scale complex systems for a better world.

asd.sutd.edu.sg

ARCHITECTURE AND SUSTAINABLE DESIGN

ASD

Studio | Building Technology | Design Computation | History, Theory and Culture

ASD prepares you for future needs of architecture in a digital era - ecological urban architecture, designing smart cities with big data, advanced design computation, digital fabrication etc.

hass.sutd.edu.sg

HUMANITIES, ARTS AND SOCIAL SCIENCES

HASS

Fine Arts | History | Literature | Philosophy | Anthropology | Business and Economics | Psychology | Sociology

HASS helps you acquire capacity for self-reflection and critical thinking, to allow deeper awareness of the social role and impacts of innovation in the fields of technology and design.



Hear from your fellow exchange students on their SUTD research experience!

<https://www.youtube.com/watch?v=Kggxu45InC4>

ABOUT SUTD

INTERNATIONAL UNDERGRADUATE RESEARCH OPPORTUNITIES PROGRAMME (iUROP)

iUROP provides exchange students the opportunity to work together with SUTD faculty and students on cutting edge and innovative research projects.

Exchange students will be able to participate in the different phases of research activity which include developing research plans, writing proposals, conducting research, analyzing data and presenting research results in oral and written form. Besides immersing in SUTD's rich research culture, exchange students also get the chance to gain multicultural and interdisciplinary design perspectives.

Each exchange student is allowed to take one iUROP project per term. The exact number of hours depends on the project duration, project nature, students' progress and arrangement with project supervisor, as well as students' own time management.

sutd.edu.sg/iUROP

HOW DOES IT WORK



FACULTY-LED iUROP

Participate in a faculty-led research project by selecting up to 5 projects from the list of iUROP Projects. Upon review, you will be matched to one of your selection.

🔗 Visit [iUROP Project List](#) to access the list.



STUDENT-INITIATED iUROP

Starting from Summer 2024 onwards, students from UCEAP can initiate their own research project under the guidance of a faculty.

🔗 Look through the [profile of SUTD faculties](#) to identify a suitable faculty.

TYPES OF IUROP OFFERED

Programme		Duration	Credits	Term	Min. Workload
Part Time Research <i>To be taken with other coursework</i>	iUROP Lite	14 weeks	No credits (certificate of participation)	Spring, Summer and Fall	12 hours per week
	iUROP Mezzo		12 credits (with Pass grade)		
	iUROP Meta		24 credits (with Pass grade)		24 hours per week
Full Time Research	iUROP Max	10 or 14 weeks	48 credits (with Pass grade)	Spring, Summer and Fall	48 hours per week
	iUROP Meta	8 weeks	24 credits (with Pass grade)	Summer (for UCEAP only)	38 hours per week



INBOUND STUDENT EXCHANGE

EXCHANGE OPTIONS

At SUTD, we believe in providing you the flexibility of building your own exchange experience and that one size does not fit all. You have the options of taking up an exchange programme that suits your academic needs and interest.

sutd.edu.sg/Student-Development/Global/Student-Exchange/Inbound/Inbound-Exchange

INBOUND EXCHANGE


Option 1

ACADEMIC & RESEARCH EXCHANGE



Exchange students take a combination of academic subjects and a iUROP research project.

Minimum 24 credits and maximum 48 credits.

 Spring/Summer/Fall 14-weeks

Note.

Possible combinations:
4 subjects (48 credits) + iUROP Lite (0 credits)
3 subjects (36 credits) + iUROP Mezzo (12 credits)
2 subjects (24 credits) + iUROP Meta (24 credits)

If necessary, EU students may take up to 60 credits (equivalent to 30 ECTS) for credit transfer.

- 3 subjects (36 credits) + iUROP Meta (24 credits)
- 1 subject (12 credits) + iUROP Max (48 credits)

INBOUND EXCHANGE


Option 2

ACADEMIC EXCHANGE



Exchange students take 2 to 4 academic subjects without taking any iUROP research project.

Minimum 24 credits and maximum 48 credits.

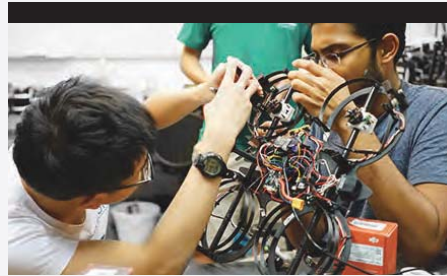
 Spring/Summer/Fall 14-weeks

Note.


- Exchange students from **Cardiff University, The Hong Kong University of Science and Technology, University of Ottawa** and **Vietnam National University, Hanoi - University of Engineering and Technology (VNU-UET)** will only be able to choose this exchange option.

Option 3

RESEARCH EXCHANGE



Exchange students take on a full-time iUROP research project under the supervision of SUTD faculty, without taking any academic subjects.

 Spring/Fall iUROP Max 14-weeks
Summer iUROP Max 10/14-weeks
Summer iUROP Meta 8-weeks

Note.

- iUROP is only available to undergraduate exchange students. Post-graduate students may consider Postgraduate Research Internship instead.
 - This option is not open to exchange students from **Texas A&M University** students.
 - 8-weeks Summer iUROP Meta is open to exchange students from **University of California (UCEAP)** only.
- Exchange students can take subjects across different pillars but you are required to choose a host pillar (EPD, ESD, ISTD, ASD or HASS) during exchange application.
 - DAI, EPD, ESD, ISTD and HASS subjects are available to all exchange students.
 - ASD subjects are only available to exchange students from **Zhejiang University, Aalto University, Chulalongkorn University, Feng Chia University, IE University, University of Seoul, Czech Technical University in Prague** and **University of Technology Sydney**.
 - Subjects in Term 1, 2 and 3 are not available to exchange students.
 - All subjects are delivered in English.
 - As allocation of subjects is subjected to availability and fulfillment of pre-requisites, you may not be given your preferred choice. Hence you are required to select up to 10 subjects in order of preference during exchange application.

INBOUND EXCHANGE

ELIGIBILITY

- Nominated by SUTD partner universities to enjoy tuition fee waivers for exchange at SUTD.
- Ensure you are capable of going through an academic or research term with subjects or projects delivered in English.
- You should have a minimum cumulative GPA equivalent to a **3.0 on a 5.0 point scale**.

SUBJECTS OFFERED

IUROP PROJECTS OFFERED

- The list of iUROP projects differ from year to year, and will be ready 1 month before application.
- iUROP is not available to exchange students from **Texas A&M University (iUROP Max only), Cardiff University, The Hong Kong University of Science and Technology, University of Ottawa** and **Vietnam National University, Hanoi - University of Engineering and Technology (VNU-UET)**. 8-weeks Summer iUROP Meta is only available to exchange students from **University of California (UCEAP)**.
- As allocation of projects is subjected to review, you may not be given your preferred choice. Hence you are required to select up to 5 subjects in order of preference during exchange application.













Refer to the **List of Subjects** offered to exchange students.



Refer to the **List of iUROP projects** offered to exchange students.

EXCHANGE TIMELINE

01	02	03	04	05	06	07	08	09	10
Nomination for Exchange  You must be nominated by your home university first before applying to SUTD.	Application for Exchange  Ensure that all supporting documents are submitted when completing your application.	Offer and Acceptance  If successful, you will be informed via email along with the SUTD Handbook to prepare you for exchange. Login to accept the offer and view the list of approved subjects.	Student Pass Application  SUTD will inform you via email on the procedures in submitting your Student Pass application.	Online Matriculation  Matriculation is a formal process where you registers for study at SUTD. You will be informed on the procedures via email.	SUTD Hostel Application  Application for SUTD hostel (non-graduating) will be made through SUTD Housing Portal. You will be informed on the procedures via email.	Subject Enrollment <i>(for students taking subject only)</i>  You will be informed via email when the finalized timetable is available. Select the subjects you would like to enroll in, amongst the list of approved subjects.	Orientation  A compulsory 2-day Orientation is held on the Wednesday and Thursday before the first week of your exchange. You can meet your fellow exchange friends!	Start of Exchange  In the event that you do not have sufficient enrolled subjects, you can modify your subject plan during the Add Drop period (1st week of exchange).	End of Exchange  Ensure that you have completed all the assignments/exams for all the subjects/projects you take before you depart.

SPRING ACADEMIC/ RESEARCH (14-WKS)	Early July	Mid-July	Mid-October	End October	End October	Early November	End December	Mid-January	End January (Week 1 of Term)	End January (Week 14 of Term)
SUMMER ACADEMIC/ RESEARCH (14-WKS)	Early December	Mid-December	Mid-February	End February	End March	Mid-April	Mid-April	Early May	Mid-May (Week 1 of Term)	Mid-August (Week 14 of Term)
SUMMER RESEARCH (10-WKS)	Early December	Mid-December	Mid-February	End February	End March	Mid-April		Early June	Mid-June (Week 5 of Term)	Mid-August (Week 14 of Term)
SUMMER RESEARCH (8-WKS) <i>For UCEAP students only</i>	End January	Mid-February	Early March	Mid-March	End March	Mid-April		Mid-June	End June (Week 7 of Term)	Mid-August (Week 14 of Term)
FALL ACADEMIC/ RESEARCH (14-WKS)	Early March	Mid-March	Mid-June	End June	End June	Early July	Early August	Early September	Early September (Week 1 of Term)	Mid-December (Week 14 of Term)

Dates may be subjected to change.

INBOUND EXCHANGE

ESTIMATED COST

MONTHLY COST OF LIVING

Cost varies according to personal needs and lifestyle. Exchange students holding student pass are not allowed to work in Singapore.



SGD 1,300 - 2,700/MONTH

Accommodation	SGD 500 - 1,200
Meals	SGD 500 - 800
Personal Expenses	SGD 200 - 400
Transportation within Singapore	SGD 100 - 300

STUDENT PASS (STP) FEES

All international students must hold a valid Student Pass issued by the Singapore Immigration & Checkpoints Authority (ICA) for their studies at SUTD. Fees are payable to ICA, and are subjected to change.



SGD 90 - 120

Processing Fee for Student Pass Application	SGD 30
Issuance Fee for Student Pass Collection	SGD 60
Multiple-Entry Visa Fee for Visa Required Nationals	SGD 30

COMPULSORY MISCELLANEOUS FEES

SUTD students, including exchange students, are subjected to the Compulsory Miscellaneous Fees (CMF), payable to SUTD.



SGD 211

Health & Insurance
Student Activities & Services
IT Facilities & Academic Related Services
Sport Facilities

SUTD STUDENT INSURANCE

During your stay in SUTD (from Matriculation Day to end of Term), you will be covered by the SUTD Student Insurance Scheme (policy under NTUC Income).

Refer to mycg.com.sg/sutd for more details on insurance coverage, the list of Panel Clinics you can visit if you feel unwell, and the procedures you need to complete if you require hospitalisation.

We highly recommend students to purchase travel insurance with additional cover for COVID-19 to augment the coverage of the SUTD insurance. You would need to make your own arrangement for travel insurance coverage should you intend to extend your stay in Singapore beyond the end of Term.



INBOUND EXCHANGE

SCHOLARSHIPS

There are various awards and scholarships available to exchange students as follows, subjected to eligibility, terms and conditions.

ASEM DUO-SINGAPORE EXCHANGE FELLOWSHIP AWARD



suta.edu.sg/Global/Exchange-Scholarships-and-Awards/ASEM-DUO-Singapore-Exchange-Fellowship

Open to

Students from European ASEM member countries

Funding

Award quantum of €4,000

Term Available

Fall Term

US-SINGAPORE SUMMER EXCHANGE SCHOLARSHIP



suta.edu.sg/Global/Exchange-Scholarships-and-Awards/US-Singapore-Summer-Exchange-Scholarship

Open to

Students from US partner universities

Funding

Award quantum of SGD 10,000

Term Available

Summer Term

The ASEM DUO award gave me the chance to deepen my understanding of the various cultures in Singapore while also providing financial support for my exchange. I chose to study at SUTA in Singapore as my primary choice exchange destination because it is a beautiful futuristic green country filled with history and culture, especially within Chinatown, Little India and Arab street.

Sandra Ghattas,
Chalmers University of Technology





LIFE
AT SUTD

LIFE AT SUTD

STATE-OF-THE-ART FACILITIES

There is more to life at SUTD than studying. Make the best of a campus designed and built to encourage innovation, interaction and collaboration.

Find out more at:
virtual.tour.sutd.edu.sg

Find out more at:
sutd.edu.sg/Campus-Life/Sports-and-Recreation-Centre

Find out more at:
sutd.edu.sg/Campus-Life/F-B

Find out more at:
sutd.edu.sg/Education/Academic-Facilities



Sports & Recreational Centre



Campus Centre



Fabrication Laboratory



Cafeteria



Interactive Cohort Classroom



Library Discussion Booth

DO YOU KNOW?

Right at SUTD's doorstep, the **Upper Changi MRT Station** provides great accessibility all over Singapore - 10mins to Changi Airport and 30mins to Town!

LIFE AT SUTD

LIVING WITH US


Exchange students can apply to stay in the SUTD hostel.

Some exchange students also prefer to stay off-campus and closer to town since they can easily reach SUTD by the subway on campus.

ON-CAMPUS ACCOMMODATION

Typically, a single, non-ensuite room will be assigned to successful applicants, though you may request for another room type subjected to availability. Air Conditioning is on a pay-per-use basis.


SUTD will inform you on the procedures via email when the portal is open for application.

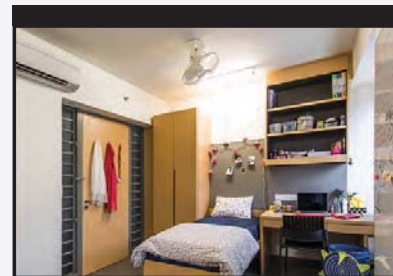
 sutd.edu.sg/Campus-Life/Housing/Non-graduating

OFF-CAMPUS ACCOMMODATION

Housing spaces are limited at SUTD Hostel.

Thus, it is highly advisable for exchange students to source for off-campus accommodation.

 sutd.edu.sg/Campus-Life/Housing/Off-campus-Accommodation



DEDICATED
TIME FOR YOUR
INTEREST
AT SUTD

LIFE AT SUTD

STUDENT LIFE

Over here at SUTD, there are no classes on Wednesday and Friday afternoons to allow students to pursue their passions and interests through participating in the various student clubs (also known as Fifth Rows).


STUDENT CLUBS

Whether it's ballroom dancing, boxing, jamming or coding, students are free to discover their passions. All Fifth Rows are led and run by students, and beginners are welcome to join any and as many of the student clubs as they wish.

Many exchange students take this as an opportunity to pick up new skills and hobbies, meet new friends and forge lasting friendships!

There are more than 80 student clubs on campus, grouped in 5 clusters:

- Arts
- Community
- Sports
- Culture
- Makers

 sutd.edu.sg/Student-Development/Student-Life/Student-Organisations-Fifth-Row

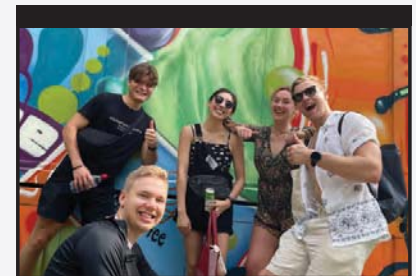
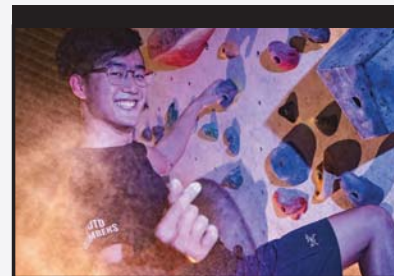
ORIENTATION WEEK

Once you arrive at SUTD, you will be welcomed with a series of activities organised as part of the 2-day compulsory Orientation Programme.

It is a great way to kickstart your exchange at SUTD as you get to meet your fellow exchange students from different universities!

With the help of exchange student buddies, you will learn more about the available resources and support services on campus, and familiarise yourself with the nearby neighbourhoods around SUTD.

More information on Orientation Programme will be shared via email closer to the start of the term.






LIFE AT SUTD

STUDENT SUPPORT

SUTD community is made up of a melting pot of diverse backgrounds that have different approaches to life and ideals. We strive to provide a safe and conducive environment that caters to the needs of the community.

 [sutd.edu.sg/Campus-Life/Diversity-and-Inclusion/Special-Education-Needs-\(SEN\)-Support](https://sutd.edu.sg/Campus-Life/Diversity-and-Inclusion/Special-Education-Needs-(SEN)-Support)

BARRIER-FREE FACILITIES

- Barrier-free access to and within buildings
- Access to lifts for persons with disabilities
- Toilets across the campus, for persons with disabilities
- Interconnectivity areas between buildings that allow for seamless movement
- Ramps with tactile indicators at road crossings

EXAMINATION SUPPORT

- Bigger font and paper size (A3 size) of examination question papers for visually impaired students
- Physically-impaired students allowed to enter examination hall earlier or given access to customized tables at the front or back of examination hall
- Extra writing time during examinations, for students with certain medical conditions (e.g. dyslexia) could be accommodated, with endorsement from medical doctors
- Laptop and printer can be issued to students with writing difficulties
- A printed copy of the examination announcements can be issued to hearing-impaired students


EDUCATION SUPPORT

- Additional support, such as module consultations or extra tutorials, might be provided based on individual condition(s)

Enabling Students (ES) Fund: Supports students with physical, hearing or visual impairment who require Assistive Technology devices and support services

WELL-BEING SERVICES

- Provide professional counselling service at no charge for students
- Self-help psycho-educational resources
- Talks, workshops and training for the University community to promote the development of personal growth, life skills and mental health and wellbeing
- Support to critical incidents involving students who may need immediate psychological or medical care

 sutd.edu.sg/Student-Development/Well-being-Services



ANNEXES

ANNEX


KEY EXCHANGE DATES



EXCHANGE PERIOD - AY2024

ACADEMIC / RESEARCH			
	Spring 2024 (14-weeks)	Summer 2024 (14-weeks)	Fall 2024 (14-weeks)
Arrival in Singapore	16 Jan 2024, Tue	7 May 2024, Tue	10 Sep 2024, Tue
Orientation	17 & 18 Jan 2024, Wed & Thu	8 & 9 May 2024, Wed & Thu	11 & 12 Sep 2024, Wed & Thu
Start of Exchange	22 Jan 2024, Mon	13 May 2024, Mon	16 Sep 2024, Mon
Recess Week	3 - 10 Mar 2024	23 - 30 Jun 2024	27 Oct - 3 Nov 2024
End of Exchange	27 Apr 2024, Sat	17 Aug 2024, Sat	21 Dec 2024, Sat

RESEARCH		
	Summer 2024 (8-weeks)	Summer 2024 (10-weeks)
Arrival in Singapore	18 Jun 2024, Tue	4 Jun 2024, Tue
Orientation	19 & 20 Jun 2024, Wed & Thu	5 & 6 Jun 2024, Wed & Thu
Start of Exchange	24 Jun 2024, Mon	10 Jun 2024, Mon
Recess Week	NA	23 - 30 Jun 2024
End of Exchange	27 Apr 2024, Sat	17 Aug 2024, Sat

 *Dates are subject to change.
You may refer to: sutd.edu.sg/academic-calendar

ANNEX

SUTD CREDIT & GRADING SYSTEM



CREDIT SYSTEM

1 SUTD Subject Credit (SCs) is equivalent to 1 hour of workload per week. The subject workload in terms of hours and SCs is represented by a series of 3 numbers. All of the 3 numbers add together to represent the total SCs for the subject.

For example:
3-5-4 (Total SCs is 12)

“3” (first number) represents actual contact hours for lectures or cohort-based learning per week

“5” (second number) represents hours for laboratory, design or fieldwork per week

“4” (third number) refers to hours a student is expected to spend on preparation per week

! Please check with your home university on the credit transfer matters.

Email global@sutd.edu.sg if you require more information on the assessment and syllabus of respective subjects.

GRADING SYSTEM

SUTD uses a 5-point grading system as follows:

Grade	Point	Remarks
A+	5.30	Exceptional performance
A	5.00	Excellent performance
A-	4.50	Excellent performance in most aspects
B+	4.00	Very good performance
B	3.50	Very good performance in most aspects
B-	3.00	Good performance
C+	2.50	Fairly good performance
C	2.00	Satisfactory performance
D+	1.50	Improvement needed
D	1.00	Minimally acceptable performance with much improvement needed
D+	0.00	Fail

ANNEX

USER GUIDE FOR EXCHANGE APPLICATION



DOCUMENTS REQUIRED

Document	Requirements
Passport Particulars Page 1 Colour scanned copy, in pdf format, max 5 MB	<ul style="list-style-type: none"> Please ensure that your passport has a validity of at least 6 months - from the date of departure from Singapore back to your home country.
Latest Official Academic Transcript (s) 2 Colour scanned copy, in pdf format, max 5 MB	<ul style="list-style-type: none"> Issued by your home university with an explanation of the grading system. English translated transcript is required if your home university is a non-English medium university.
TOEFL/IELTS Score 3 Colour scanned copy, in pdf format, max 5 MB	<ul style="list-style-type: none"> Optional, if there are applicable results Students from China Universities who do not have TOEFL/IELTS score, please provide your CET 4 or CET 6 score.
Official Nomination Letter 4 In pdf format, max 5 MB	<ul style="list-style-type: none"> Mandatory only for students from EU Universities Issued by your home university with official university logo and signature.
Architecture Portfolio 5	<ul style="list-style-type: none"> Mandatory only for students who wish to read ASD subjects.

PROCEDURES

STEP 1

Create an Application Account

Visit admission.sutd.edu.sg and create an application account.

Enter your own User ID, Full Name (as per your passport) and your Email Address. You will receive an email with User ID and Password at the email address you have entered upon successful account registration.

You will be required to change your password upon the first login.

STEP 2

Start Application

- Select Application Type (Inbound) and Period of Study
- Select the correct Application Programme:
Academic and Research (for students taking courses)
Research Exchange (for students taking iUROP only)

STEP 3

Submit Application

There are 6 sections in the application.

- Account Holder's Declaration
- Personal Information – Personal Particulars, Contact Information etc.
- Academic Qualifications
- Supplementary Results
- Pillar & Subject Selection (for students taking courses)

Please read the instructions carefully at each stage of the application. Ensure that all supporting documents are submitted to avoid delay in processing of your application. Remember to click “Save” after you have completed each section.

STEP 4

Submit iUROP Project Selection

(for students taking iUROP)

For students that are applying for iUROP (part-time or full-time), please ensure you have submitted your project selection via MS Form which will be shared with you after you have been nominated.

Exchange students can undertake a maximum of 1 iUROP project under the supervision of SUTD Faculty.

! Please click “Print or get PDF of answers” after you have submitted the MS Form.

ANNEX

APPLYING FOR STUDENT PASS



All international students must hold a valid Student Pass issued by the Singapore Immigration & Checkpoints Authority (ICA) for their studies at SUTD. Generally, international students studying in SUTD are granted Student Pass for the full duration of the exchange period.

STEP 1

Application Through SOLAR System

Application for Student Pass is to be made through the ICA Student Pass On-Line Application & Registration (SOLAR) system.

SUTD will inform you via email when the SOLAR system is open for application. You are required to login to SOLAR to complete the application, submit eForm16 and make payment of SGD30.00 for the non-refundable processing fee for Student Pass application.

STEP 2

Issuance of In Principal Approval (IPA) Letter

After submitting your application, print out the electronic form eForm16 and bring it to Singapore, together with the In Principal Approval (IPA) Letter which will be emailed to you when your application is approved.

For students who require a visa to enter Singapore, a visa will be incorporated in the IPA letter. Students need not apply for a separate visa and may enter Singapore by producing the IPA letter at the customs.

STEP 3

Making Appointment with ICA

After receiving your IPA letter, login to SOLAR system to make payment of SGD60.00 for issuance fee and SGD30.00 for multiple-journey visa (where applicable). Also, make an appointment with ICA for completion of formalities for the issuance of your Digital Student Pass.

STEP 4

Issuance of Digital Student Pass

Upon arrival in Singapore, report to ICA on your appointment day for completion of formalities for the issuance of your Digital Student Pass. More information will be provided in the SUTD Handbook emailed to you upon exchange offer.

STEP 5

Cancellation of Digital Student Pass

SUTD will assist in the cancellation towards the end of your exchange. You will receive a "Notice of Cancellation of Student Pass" letter to be presented to the Immigration Officer when you leave Singapore. Once the Digital Student Pass has been cancelled, it will no longer be valid.



For visa-required nationals who are planning for any overseas trip out of Singapore after the Student Pass is cancelled, you will need to apply for the relevant pass/visa if you wish to re-enter Singapore.

ANNEX

FREQUENTLY ASKED QUESTIONS



How can I be nominated for exchange at SUTD?

You must be enrolled as a full-time student at one of our partner universities.

You can then apply through your home university exchange programme and your home university will nominate you.

Visit sutd.edu.sg/Student-Development/Global/Student-Exchange/Inbound/Inbound-Exchange to find out if your home university is one of SUTD partner universities.

What if my home university is not one of SUTD partner universities?

SUTD only provides student exchange opportunities to students from partner universities whom we have formalized collaborations through official agreements.

Should you be interested to pursue a term of study with SUTD, you may consider the option of enrolling with us as a non-graduating fee-paying student.

How many terms can I spend my exchange at SUTD?

You can spend up to a maximum of 3 terms at SUTD, subject to availability. Reach out to your home university for further advice.

What happens after I submit my application?

We will contact you if there are any missing documents or for further clarifications.

You will be notified via email on the outcome of your application.

Can non-engineering students come to SUTD on exchange?

Yes, SUTD offers non-engineering subjects as well, mainly from the Humanities, Arts and Social Sciences (HASS) cluster. As places in each HASS subject are very limited, we advise students to be flexible with their study plan.

In general, students can apply for cross-pillar subjects as long as they fulfill the pre-requisites, subject to availability and timetable scheduling.

Can I change my subjects after the start of the exchange?

Yes, there is an Add Drop period in the first week of exchange, where you can add or drop subjects. Adding of subjects is subjected to fulfillment of pre-requisites, availability and timetable scheduling. You will be briefed on the procedures during Orientation.

How can I get my Learning Agreement endorsed?

Please email global@sutd.edu.sg and request for your Learning Agreement to be endorsed.

How will I receive my transcript?

Hardcopy transcript will be sent to your home university within two months after the end of exchange.

ANNEX

USEFUL LINKS



GENERAL INFORMATION

SUTD Global
sutd.edu.sg/Global

SUTD Curriculum
sutd.edu.sg/Education/Unique-Academic-Structure

Academic Calendar
sutd.edu.sg/academic-calendar

SUTD Virtual Tour
virtualtour.sutd.edu.sg

SUTD Blog
wearesutd.sutd.edu.sg

Immigration & Checkpoints Authority (ICA)
ica.gov.sg

PILLARS / CLUSTER / PROGRAMME / RESEARCH

Engineering Product Development (EPD) Pillar
epd.sutd.edu.sg

Engineering Systems and Design (ESD) Pillar
esd.sutd.edu.sg

Information Systems Technology and Design (ISTD) Pillar
istd.sutd.edu.sg

Architecture and Sustainable and Design (ASD) Pillar
asd.sutd.edu.sg

Design and Artificial Intelligence (DAI) Pillar
dai.sutd.edu.sg

Humanities, Arts and Social Sciences (HASS) Cluster
hass.sutd.edu.sg

Science, Mathematics and Technology (SMT) Cluster
smt.sutd.edu.sg

International Undergraduate Research Opportunities (iUROP)
sutd.edu.sg/iUROP

ANNEX

USEFUL LINKS



CAMPUS / STUDENT LIFE

SUTD Fifth Row
sutd.edu.sg/Campus-Life/Student-Life/Student-Organisations

SUTD Sports and Recreation Centre
sutd.edu.sg/Campus-Life/Sports-and-Recreation-Centre

SUTD Library
mylibrary.sutd.edu.sg

SUTD Wellbeing Services
sutd.edu.sg/Student-Development/Well-being-Services

SUTD Special Needs Support
sutd.edu.sg/Campus-Life/Diversity-and-Inclusion

SUTD Health & Insurance
mycg.com.sg/sutd

SUTD Hostel
sutd.edu.sg/Campus-Life/Housing/Non-graduating

Off-Campus Accommodation
sutd.edu.sg/Campus-Life/Housing/Off-campus-Accommodation

CONNECT WITH US



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