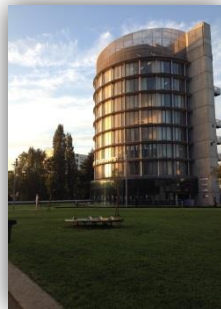


## Université de Cergy-Pontoise Information Sheet for Incoming Students 2018-2019



Contact information for Incoming Students	
Full name of the receiving institution	University of Cergy-Pontoise <i>Abbreviation: UCP</i>
Erasmus code	F CERGY 07
Website for Incoming Students	FR: <a href="https://www.u-cergy.fr/fr/international/etudiants-etrangers/en-echange-international.html">https://www.u-cergy.fr/fr/international/etudiants-etrangers/en-echange-international.html</a> EN: <a href="https://www.u-cergy.fr/en/international-office/exchange-students.html">https://www.u-cergy.fr/en/international-office/exchange-students.html</a>

Nomination and Application procedure	
Official nomination	<p>Please send the nomination of your future outgoing students</p> <ul style="list-style-type: none"> <li>- 1st Semester (Fall Term) and full academic year: beginning of March 2018</li> <li>- 2nd semester (Spring Term): beginning of September 2018</li> </ul>
How to nominate your outgoing students	<p>In order to process the nomination of your outgoing students please send us the following information for each student:</p> <ul style="list-style-type: none"> <li>- SURNAME OF THE STUDENT</li> <li>- First name</li> <li>- Email</li> <li>- Date of Birth (dd/mm/yyyy)</li> <li>- City of birth (and country)</li> <li>- Nationality</li> <li>- Phone number</li> <li>- Home address</li> <li>- Type of exchange (ex: study, traineeship, doctoral studies, etc.)</li> <li>- Field of studies during the exchange program at the UCP (ex: Law, Languages, etc.)</li> <li>- The exchange period at the UCP (eg: 1st semester/2nd semester or full academic year)</li> <li>- The current study level of the student (eg: undergraduate, postgraduate, doctorate)</li> </ul> <p>Once your nomination is received by email, the Incoming Mobility Team will send your students our application package</p>
List of coordinators and referent teachers	<p>To set up a study plan and a learning agreement your students must contact their UCP coordinator or referent teacher at their respective academic Department.</p> <p>Your student can also send queries to their UCP coordinator/referent teacher regarding the list of courses available at the academic department, language requirements, schedule, calendar, etc.</p>

<p>Application deadlines for your students</p>	<ul style="list-style-type: none"> <li>- 1st Semester (Fall Term) and full academic year: from April 1<sup>st</sup> to April 30<sup>th</sup>, 2018</li> <li>- 2nd semester (Spring Term): from October 1<sup>st</sup> to October 31<sup>st</sup>, 2018</li> </ul> <p>The submission of applications will be considered as completed only when your students provide all completed forms and supporting documents.</p>
<p>Final admission for an exchange program</p>	<p>The Incoming Mobility Team will send the application to the selection committee at the academic departments in which your students wish to study.</p> <p>Final admission for an exchange program will be effective only AFTER the approval of the application by the selection committee.</p> <p>Students will then receive an acceptance email (for Erasmus+ Students) or an invitation letter (non-EU Students).</p>

### Fields of study and courses open for your outgoing Students

<p>Fields of study at the UCP</p>	<ul style="list-style-type: none"> <li>▪ Lettres modernes (French literature, Linguistics and Communication)</li> <li>▪ Histoire et Géographie (History and Geography)</li> <li>▪ Economie et Gestion (Economics and Management)</li> <li>▪ Droit (Law):             <ul style="list-style-type: none"> <li>- Law for exchange students</li> <li>- Cursus franco-allemand: Law courses French-German studies</li> <li>- VLS- Master 1 droit des affaires (VLS Master 1 Business Law)</li> <li>- Dual LLM Dundee</li> </ul> </li> </ul>
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	<ul style="list-style-type: none"> <li>▪ ESPE (School of Education):             <ul style="list-style-type: none"> <li>- Licence pluridisciplinaire (Bachelor's degree)</li> <li>- Master MEEF (Master's degree)</li> </ul> </li> <li>▪ Langues (Languages):             <ul style="list-style-type: none"> <li>- LEA Anglais/Espagnol (English/Spanish)</li> <li>- LEA Anglais/Allemand (English/German)</li> <li>- LEA Anglais/Japonais (English/Japanese)</li> <li>- LEA Anglais/Chinois (English/Chinese)</li> <li>- LCE Anglais (English)</li> <li>- LCE Espagnol (Spanish)</li> </ul> </li> <li>▪ Sciences:             <ul style="list-style-type: none"> <li>- Biologie (Biology)</li> <li>- Physique-Chimie (Chemistry-Physics)</li> <li>- Mathématiques (Mathematics)</li> <li>- Génie civil (Civil Engineering)</li> <li>- Génie électrique (Electrical Engineering)</li> <li>- Informatique (Computer sciences)</li> <li>- Géosciences et environnement (Environmental and Earth sciences)</li> </ul> </li> </ul>
Courses available in English	<p>The native language in France is French, but your students do not necessarily need to speak French to study at our institution.</p> <p>You will find below the list of English-taught courses available at the UCP.</p> <p>PDF Document:  <a href="https://www.u-cergy.fr/attachments/etudier-a-l-ucp-article/OFFRE%2520DE%2520COURS%2520EN%2520ANGLAIS%25202017-2018.pdf?download=true">https://www.u-cergy.fr/ attachments/etudier-a-l-ucp-article/OFFRE%2520DE%2520COURS%2520EN%2520ANGLAIS%25202017-2018.pdf?download=true</a></p>
French Courses for your outgoing students	<p>The UCP offers French Language Courses, through the French Language Centre, which are designed specifically to allow international students to develop their communication skills and knowledge of French culture.</p> <p>Information, registration and program details are available at this webpage:</p>

	<p>Webpage:  <a href="https://www.u-cergy.fr/fr/international/centre-de-langue-francaise.html">https://www.u-cergy.fr/fr/international/centre-de-langue-francaise.html</a></p>
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### Preparation for the arrival of your students at the UCP

<p>Incoming Exchange Student Guidebook</p>	<p>An Incoming Guidebook (in Eng) is regularly updated and will help your students to prepare their arrival at Cergy.</p> <p>PDF Document:  <a href="https://www.u-cergy.fr/_attachments/en-échange-international-article-2/Incoming_Exchange_Students_GuidebookEN.pdf?download=true">https://www.u-cergy.fr/_attachments/en-échange-international-article-2/Incoming_Exchange_Students_GuidebookEN.pdf?download=true</a></p>
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