



Fact Sheet
Directorate for Internationalization of Education Universitas Indonesia

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| Name of Institution | Universitas Indonesia |
| Homepage | http://ui.ac.id |
| Contact office | Directorate for Internationalization of Education |
| Address | Rektorat Building 1st Floor Campus UI, Depok Indonesia 16424 Tel / Fax. +62(0)2178880139 |
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APPLICATION

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| Nomination Closing Date | For semester 1 intake (Fall: August – December) : March 01 For semester 2 intake (Spring: February – June) : September 01 |
| Application Closing Date | For semester 1 intake (Fall: August – December) : March 15 For semester 2 intake (Spring: February – June) : September 15 |
| Eligibility | <ul style="list-style-type: none"> • At least on 2nd semester by the time of application to UI • Be nominated by the exchange office of home university (International Office or equivalent) for Student Exchange Program students only • Show strong academic records • Meet language requirements of the courses offered <ul style="list-style-type: none"> - English ability for international students who are planning to enroll in English delivered classes (International Class). - Bahasa Indonesia ability for international students who are planning to enroll in Indonesian delivered classes (Regular Class) in UI. For the placement, international students need to confirm with the inbound mobility program officers at UI before applying. • Be able to self-finance during the study period at UI • Will not graduate from home university before finishing studies period at UI • Be willing to abide by UI rules and regulations |
| Required Documents | <ol style="list-style-type: none"> 1. Application Form (UI Form) 2. Nomination Form (UI Form) 3. 2 (two) Letters of Recommendation (UI Form) 4. Statement of Financial Guarantee (UI Form) 5. Law and Employment Declaration (UI Form) 6. CV / Resume (in Bahasa Indonesia/English) 7. Certificate of Enrollment (from home university) 8. Academic Transcript from first to current semester (certified true copy, in English) 9. Language Proficiency Certificate |



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| | <ul style="list-style-type: none"> - For TOEFL ITP/PBT: 550; iBT 80; IELTS 6,0 If students are enrolled in a program with English as the language of instruction at their home university, they are not required to submit an English Proficiency Test. However, students must provide an official letter from their home university confirming that English is the language of instruction for their program. - Bahasa Indonesia Certificate/TIBA certificate with minimum score of 4/BIPA certificate with a minimum level of 3 is required if students plan to be enrolled in the Regular Program at Universitas Indonesia. <p>10. Copy of Valid Passport (Cover Page and Identity Page)</p> <p>11. Current Formal Photo with White Background (size 4x6)</p> <p>12. Health Insurance (International health insurance that can be used during the program in Indonesia)</p> <p>13. Health Certificate (UI Form)</p> <p>14. Statement of Purpose (in Bahasa Indonesia/English, 500 words, explaining your purpose of study)</p> <p>Here is the link for the information of our programs: https://international.ui.ac.id/exchange-program/ please choose for Student Exchange or Study Abroad</p> <p>All application document should be sent softcopy through email: inbound@ui.ac.id</p> |
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| Application Procedure | <p>Application documents should be sent to the Directorate for Internationalization of Education Universitas Indonesia. The office will deliver the application to the related faculty where the application will be reviewed. Upon approval from the faculty, we will issue admission packets to students. We will serve as their point of contact during their stay once students arrive at the university.</p> <ul style="list-style-type: none"> • Student should make contact with the office at their university or host to manage exchange program. • Student must seek advice and approval from home university to join our exchange program. • Nominated student must complete the UI Student Exchange application form. • Student must submit the complete application form and supporting documents to the Directorate for Internationalization of Education Universitas Indonesia. • Following receipt of students' application, we will seek approval for the requested study program from relevant faculty. Once it has been approved by the related faculty, an acceptance letter will be issued to the student. |
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PRACTICAL

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| Visa Requirement | <p>All international students must have a valid student visa to enter Indonesia. The process to obtain this immigration document will take about 60 to 90 days, because student should get a study permit (from the Ministry of Research, Technology & Higher Education in Indonesia) and telex visa (from the Directorate General of Immigration-Jakarta).</p> <p>Please be advised that this immigration process can only be started after students receive the Notification of Acceptance.</p> |
| Arrival | <p>Exchange students are expected to arrive immediately before each Semester starts.</p> <p>Semester 1: Early of August Semester 2: Mid of January</p> |
| Insurance | <p>International students should have International medical insurance valid for their entire study at Universitas Indonesia.</p> |
| Accommodation | <p>As the number of rooms available in our university dormitory are very limited, we suggest students find off-campus housing. Student can request for housing at their own expenses. Unless otherwise stated. The estimated fee for off-campus housing, living cost, meals, etc. can be found in this fact sheet information.</p> |
| Estimated Living Cost | <p>Estimated Budget per month</p> <ul style="list-style-type: none"> - Off-Campus Housing: IDR 3.500.000/USD 212 - Meals: IDR 3.100.000/USD 188 - Books, photocopies, and supplies: IDR 1.000.000/USD 61 - Transportation: IDR 600.000/USD 36 - Communication & Internet Connection: IDR 300.000/USD 18 - Personal monthly needs: IDR 1.000.000/USD 61 - Incidentals: IDR 500.000/USD 30 <p>Total: IDR 10.000.000/USD 606</p> <p>*1 USD=IDR 16.484 (June, 2025)</p> |



Fact Sheet

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ACADEMIC

| Academic Schedule | Semester 1 (Fall/Odd): 25 August 2025 – 19 December 2025 Semester 2 (Spring/Even): 2 February 2026 – 5 June 2026 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| Important Dates | Schedule* <ul style="list-style-type: none">• Orientation and Registration• Class Begin *schedule will be adjusted based on academic year | Semester 1 Mid August End August | Semester 2 Mid January Early February | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Courses for Exchange Student | https://international.ui.ac.id/exchange-program/ and/or attached* *Please check to ensure that you meet the pre-requisites for the courses you apply for | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Average Course Load per semester | Maximum 15 credit units/semester | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Grading System | Grade system at UI as follows: <table><tr><th>GRADE</th><th>LETTER GRADE</th><th>POINTS</th></tr><tr><td>85 - 100</td><td>A</td><td>4.00</td></tr><tr><td>80 - < 85</td><td>A-</td><td>3.70</td></tr><tr><td>75 - < 80</td><td>B+</td><td>3.30</td></tr><tr><td>70 - < 75</td><td>B</td><td>3.00</td></tr><tr><td>65 - < 70</td><td>B-</td><td>2.70</td></tr><tr><td>60 - < 65</td><td>C+</td><td>2.30</td></tr><tr><td>55 - < 60</td><td>C</td><td>2.00</td></tr><tr><td>40 - < 55</td><td>D</td><td>1.00</td></tr><tr><td>00 - < 40</td><td>E</td><td>0</td></tr></table> | | | GRADE | LETTER GRADE | POINTS | 85 - 100 | A | 4.00 | 80 - < 85 | A- | 3.70 | 75 - < 80 | B+ | 3.30 | 70 - < 75 | B | 3.00 | 65 - < 70 | B- | 2.70 | 60 - < 65 | C+ | 2.30 | 55 - < 60 | C | 2.00 | 40 - < 55 | D | 1.00 | 00 - < 40 | E | 0 |
| GRADE | LETTER GRADE | POINTS | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 85 - 100 | A | 4.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 80 - < 85 | A- | 3.70 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 75 - < 80 | B+ | 3.30 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 70 - < 75 | B | 3.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 65 - < 70 | B- | 2.70 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 60 - < 65 | C+ | 2.30 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 55 - < 60 | C | 2.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 40 - < 55 | D | 1.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 00 - < 40 | E | 0 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Tuition Fees | Admission and tuition fees are waived during the exchange period (for exchange students). For study abroad program , students are required to pay the tuition fee for international students depending on the period of studies at UI. - Other expenses will be the students own expenses | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |